



MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL

HELD ON WEDNESDAY 13TH APRIL 2022 AT 8PM AT THE TOWN HALL

Present: Cllr P. Mitchell (Chair), M. Lester, M. Steel, J. Harding, S. Fisher & S. Morgan

Town Clerk – Kirsty Cotgrove

PC Colin Bailey

2 members of the public

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Hazelwood, Cllr Kular, Cllr Dilley and Cllr Neate-Evans.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

3. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 9TH MARCH 2022

Minutes of the Town Council Meeting held on 9th March had previously been circulated. The minutes were unanimously **AGREED** and signed.

4. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS

Cllr Fisher and the Clerk met with representatives of the Bircham Centre, regarding the possibility of CCTV to cover the public toilets. The Bircham Centre are not keen to share a CCTV system for a number of reasons. It was agreed that Cllr Mitchell will write an article for Reepham Life to publicise anti-social behaviour on Stimpson's Piece.

5. TO NOTE A VACANCY ON THE TOWN COUNCIL

Barbara Douglas has resigned from the Town Council. Cllr Mitchell has replied to her to thank her for all her hard work over the years. The vacancy has been reported and advertised.

6. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

District Councillor – No report.

County Councillor – No report.

PC Colin Bailey – PC Bailey reported that the youngsters who vandalised the toilets have been caught, and have paid for the damage. He is currently dealing with antisocial behaviour at Stimpson's Piece. There are no current crime trends in the area.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

8. EXCLUSION OF PUBLIC AND PRESS

Due to discussing contracts, it was **AGREED** to exclude the public and press for item 22.

9. FINANCE –

(a) To approve list of payments made / to be made

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

(b) To receive the income & expenditure report to 31st March 2022

The Income & Expenditure report was received.

(c) To consider investments with CCLA

The RFO had circulated a report prior to the meeting. Following discussion, on a proposal by Cllr Fisher, seconded by Cllr Morgan, it was AGREED to invest £25,000 in the Public Sector Deposit Fund.

PC Bailey left the meeting at 8:22pm.

10. ALLOTMENTS – TO RECEIVE ANY UPDATES

A complaint was received regarding the conditions some chickens were being kept in. The Clerk has spoken to the tenant involved. The Clerk will forward a plot list to the working group, to enable them to carry out an inspection.

11. MARKET PLACE

Broadland District Council has removed the hand sanitiser dispensers from the Market Place.

12. OVERTON WAY PLAY AREA - TO RECEIVE AN UPDATE

One quote has been received for the fence, and another will be obtained.

13. TOWN HALL – TO RECEIVE AN UPDATE

The upgraded fire alarm system has been installed, as has the AV system, which is being used.

14. WHITWELL COMMON – TO RECEIVE AN UPDATE

Cllr Morgan circulated notes from the meeting with Whitwell Common Trustees to Councillors. There will be an open day on 2nd July, and Councillors are encouraged to attend.

15. CEMETERY – TO RECEIVE AN UPDATE

A complaint was received from Exclusive Rights holder of one of the graves, that the memorial had been removed, renovated and replaced without her permission. The Clerk has investigated, but has been unable to ascertain who did this.

16. STIMPSON'S PIECE – TO RECEIVE A REPORT AND REQUESTS FROM THE TRUSTEES

Nothing to report.

17. HIGHWAYS MATTERS

(a) Update on Bircham Rd/Ollands Rd handrail

This has finally been installed.

(b) To discuss traffic issues in Reepham, and to update on issues raised with the Highways Engineer

The white lines have been painted around the church wall, but the chevrons have not yet been replaced. The Clerk will chase this and the 20mph speed reduction request. She will also contact the insurers to confirm that the wall is covered now.

18. PLANNING

(a) APPLICATIONS FOR CONSIDERATION

(i) 20220288. St Michaels and All Angels Church, Church Street, Reepham. Installation of 4 small antennas located externally within the castellation of the tower on each elevation, 2 GPS nodes & ancillary development. The Town Council continues to have concerns that the fixings are mild steel, and should be stainless steel to prevent rusting and staining of the brickwork.

(ii) 20220295. Strathyre, Rudds Lane, Reepham. Demolition of existing dwelling and erection of two dwellings. The Town Council objects to this application, as the erection of two dwellings would be overdevelopment, and cause overshadowing to neighbouring properties. There are also highway safety issues in a narrow lane, which is used by children on their way to school.

(iii) 20220312. 33 Ollands Road, Reepham. Single storey side extension. The Town Council has no objection to this application.

(b) APPLICATIONS DETERMINED

None.

(c) TO CONSIDER LATE PLANNING APPLICATIONS

(i) 20220598. 40 Bircham Road, Reepham. Open porch extension, extending across front of garage and front entrance. The Town Council has no objection to this application.

(ii) 20220578. 64 Ollands Road, Reepham. Beech tree, reduce branches by 4.5m back to suitable growth points. The Town Council has no objection to this application.

(iii) 20220489. Broom House, Broomhill Lane, Reepham. Proposed single story rear extension and associated alterations. The Town Council has no objection to this application.

(iv) 20220509. Glebe House, Norwich Road, Reepham. Post fire reconstruction of dwelling. The Town Council has no objection to this application, providing it is a like for like reconstruction. The Clerk will check and feedback to Councillors.

19. TO UPDATE ON PLATINUM JUBILEE PLANS, AND TO CONSIDER ANY ACTIONS NECESSARY

Arrangements are in place and are progressing well. It was queried whether anything will be taking place in the other half of the Market Place, and if the shops are going to open. This will be discussed at the next planning meeting on 26th April.

20. TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS

Planning applications for the projects are expected soon.

21. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS

(a) Broadland District Council Welcome Back Campaign – Hand sanitisers have been removed from the Market Place, but will be stored in case they are required in the future.

(b) Correspondence from a member of the public, querying waste recycling changes – Broadland District Council are now accepting batteries, electrical items and clothes in their recycling collections, providing they are separately bagged. It was noted that there are a number of charity clothing banks around the town, and the charities will lose funding should people stop using them. Reepham Life will publicise the charity clothes banks to encourage people to use them.

(c) Original Cottages request to provide cycles – The Clerk met with the Partnerships Manager of Original Cottages, who has offered to provide community cycles to celebrate their 30th year. The offer was discussed, and, whilst the offer was much appreciated, concern was raised regarding the administration, maintenance and ongoing safety issues. Councillors **AGREED** that the Clerk will go back to Original Cottages, and ask if they could provide information boards with suggested footpath routes, and possibly some benches in the Market Place too.

Members of the public and press left at 9:02pm.

22. TO UPDATE ON CHURCHYARD MAINTENANCE RESPONSIBILITIES AND TO CONSIDER FURTHER ACTIONS

The informal agreement was sent to NP Law, who have sent back their advice. This was forwarded to Councillors prior to the meeting. It was **AGREED** that Cllrs Mitchell, Lester and Harding and the Clerk will request a meeting with the PCC to discuss the matter and to agree the next steps.

23. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING – 11TH MAY 2022

It was agreed that the Annual Town Council Meeting should be held on Wednesday 11th May 2022 at 7:30pm at the Town Hall.

24. TO CLOSE THE MEETING

There being no further business, the Chairman closed the meeting at 9:25pm.

Minutes Agreed..... 13th April 2022