

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 9<sup>TH</sup>  
OCTOBER 2019 STARTING AT 7.30PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, M. Steel, M. Lester, R. Comer, S. Fisher and R. Taylor  
District Councillor S. Beadle  
Town Clerk - Jo Boxall and 2 members of the public

**TC19/159. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from J. Line.

**TC19/160. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

No declarations of interest were received.

**TC19/161. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> SEPTEMBER 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting as proposed by Cllr Paterson.

**TC19/162. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

Although no response had yet been received from members of the public regarding Neighbourhood Plan, several residents had raised concern about proposals to introduce charges in Station Road car park.

**TC19/163. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

No comments were received.

**TC19/164. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

Cllr Line had circulated the police report. County Cllr G. Peck and PC Bailey sent their apologies. District Cllr Beadle gave an update on matters at Broadland (Eco cube) and Station Road development.

**TC19/165. TO APPROVE CO-OPTION OF NEW COUNCILLOR**

As the applicant was not at the meeting, it was agreed to defer this item to the next agenda.

**TC19/166. TO APPROVE FURTHER ACTION REGARDING TREE / WILDFLOWER VERGE PLANTING SCHEME**

Concern was raised over the potential financial implications from the future maintenance of trees planted under the scheme. It was acknowledged that planting wild flower verges required ground preparation and maintenance so further advice would be needed. It was agreed to defer this item until after the next Town Team meeting where it was understood the matter would be discussed. .

**TC19/167. TO APPROVE FURTHER ACTION REGARDING THE CHURCH WALL**

There was discussion regarding the damaged pillar, quotes to be obtained. Clerk to chase Highways re options for protecting the wall. Cllr Lester volunteered to formulate a maintenance plan for consideration. Cllr Paterson gave an update on The Pound restoration.

**TC19/168. TO APPROVE STORAGE OF SIGNS AT STIMPSONS PIECE**

It was agreed that additional road diversion signage (not belonging to the Town Council) could be stored in the shed at Stimpson's Piece subject to the understanding that they are stored at the owner's risk as proposed by Cllr Paterson.

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#### **TC19/169. FINANCE**

##### **To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for October

##### **To approve additional grant for £60 for the Festival of light and £303.40 for the Music Festival**

It was unanimously agreed to approve the additional grant of £60 for the hire of the Town Hall for a fun quiz and £303.40 to the Music festival which occurred due to VAT charge, as proposed by Cllr Paterson.

##### **To receive confirmation of conclusion of audit – external auditor report**

It was reported that the conclusion of audit certificate had been received and no concerns were raised.

##### **To review Local Government Pension Scheme.**

It was unanimously agreed to approve the Local Government Pension Scheme with no amendment as proposed by Cllr Paterson

#### **TC19/170. ALLOTMENTS**

Thanks were received for the new gate at Norwich Road. There was ongoing concern with an uncultivated plot on Stony Lane and correspondence had been sent. As Mares Tail was still an issue on the allotment sites, it was agreed to put notices up asking plot holders to be aware and control the weed.

#### **TC19/171. TOWN HALL**

It was confirmed that decorator would start work to entrance porch and store room late October. An emergency light had been installed in the porch to provide additional lighting.

#### **TC19/172. MARKET PLACE**

It was suggested that there be a review of Market Rents included on the next agenda. Clerk to review the outside of the public toilets / steps as the area may require further attention.

#### **TC19/173. CEMETERIES**

No concerns were raised

#### **TC19/174. STIMPSON'S PIECE**

A Trustee meeting is to follow the Town Council meeting.

#### **TC19/175. PLANNING**

##### **To consider planning applications**

No planning applications were received

##### **To consider late planning applications**

##### **Application Number – 20191552**

Description – Variation of condition 2 following grant of planning permission 20190937 – Remove central chimney and enlargement of snug

Location – Tree Tops, 22 Mill Road, Reepham, NR10 4JU

The Council agreed they had no comment or objection to make with regards to this application

##### **Application Number – 20191560**

Description – Demolition of existing 1.5 storey dwelling & detached garage & erection of a 2 storey dwelling 7 detached garage

Location – Field View, Park Lane, Reepham, NR10 4JZ

The Council agreed they had no comment or objection to make with regards to this application

##### **Application Number – 20191553**

Description – Two storey extension to side

Location – Owls Oak, Reepham Road, Kerdiston, Reepham, NR10 4RP

The Council agreed they had no comment or objection to make with regards to this application

**To record decisions made by Broadland District Council**

Proposed extensions & alterations to form annexe at Caranda, The Moor, Reepham, - Approved

**TC19/176. CORRESPONDENCE**

All correspondence was circulated electronically.

**TC19/177. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

Future agenda items to include Church Wall and Market rents.

**TC19/178. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 13<sup>th</sup> November 2019,

**TC19/179. TO CLOSE MEETING**

There being no further business, the meeting was closed at 8.32pm.