

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 8<sup>TH</sup> MAY 2019  
STARTING AT 7.20PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, M. Lester, J. Line, M. Steel, S. Fisher and R. Taylor  
District Councillor S. Beadle  
Town Clerk - Jo Boxall and 14 members of the public

**TC19/79 TO ELECT CHAIR AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE**

It was unanimously agreed to re-elect Cllr Les Paterson as Chair, as proposed by Cllr Woollett. The Declaration of acceptance of Office Form was duly signed.

**TC19/80. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

No apologies for absence were received as all Councillors present. All Councillors had signed their Declaration of Acceptance of Office forms prior to the start of the meeting, having been elected uncontested.

**TC19/81. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

No personal declarations of interest were received.

**TC19/82. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> APRIL 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting.

**TC19/83. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

The Clerk reported that she had found another potential contractor to restore / replace The Pound railings and carry out repairs to the brickwork underneath. The quote would be circulated once received. It was acknowledged that the Tommy Statue still needed to be positioned. The surveyor who carried out the review of the church wall agreed to highlight maintenance concerns as requested.

**TC19/84. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

Residents raised concerns about planning application 20190436 as it was outside the settlement boundary, in a conservation area and Broadland have sufficient housing allocation. There was some confusion about what the application was for.

**TC19/85. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

Cllr Line circulated the police report. PC Colin Bailey arrived later in the meeting and gave an update on local issues. County Cllr G. Peck was not in attendance. District Cllr S. Beadle introduced himself having recently been elected into office.

**TC19/86. TO REVIEW AND APPROVE STANDING ORDERS**

It was unanimously agreed to approve the standing orders with minor amendment as proposed by Cllr Paterson.

**TC19/87. FINANCE**

**To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for May.

**To approve reinvestment of funds into Nationwide Building Society Savings**

It was unanimously agreed to approve reinvestment of funds into Nationwide Building Society Savings as proposed by Cllr Paterson.

**To approve grant request from Bircham Centre**

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It was unanimously agreed to approve a grant of £500 to the Bircham Centre to replace the wooden side gate on Pudding Pie Alley as proposed by Cllr Paterson.

#### **TC19/88. ALLOTMENTS**

It was reported there were still a few allotment rents outstanding.

#### **TC19/89. TOWN HALL**

Cllr Paterson gave an update on Town Hall matters and confirmed that the Town Hall Management Committee would be obtaining quotes for the redecoration of the front porch and storage room and that the emergency phone line had been installed and the phone purchased.

#### **TC19/90. MARKET PLACE**

No information was received

#### **TC19/91. CEMETERIES**

It was reported that tree works had been carried out in Whitwell Road Cemetery and more was proposed in accordance with the tree survey report.

#### **TC19/92. STIMPSON'S PIECE**

A Trustee meeting to follow the Town Council meeting.

#### **TC19/93. PLANNING**

##### **To consider planning applications**

##### **Application Number – 20190429**

Description – Garden room

Location – Malthouse Barn, Mill Road, Reepham, NR10 4RD

The Town Council agreed unanimously that they had no comment or objection to make.

##### **Application Number – 20190436**

Description – Erection of 1 single storey dwelling with detached garage and associated development, including access to existing horse paddock (outline)

Location – Old Monastery Field, The Moor, Reepham, NR10 4NL

Following discussion the Town Council unanimously agreed to object to the application on the grounds that it is outside of the settlement boundary in a conservation area. It was noted that the details given for the application were confusing. District Cllr Beadle confirmed he had called the application in to planning.

##### **Application Number – 20190622**

Description – Extensions & Alterations

Location – 1 Whitwell Street, Reepham, NR10 4RA

The Town Council agreed unanimously that they had no comment or objection to make.

##### **Application Number – 20190679**

Description – Single storey side extension to form double garage and conversion of existing garage to study and utility

Location – Beech Mount, 1 Bircham Road, Reepham, NR10 4NG

The Town Council agreed unanimously that they had no comment or objection to make.

##### **Application Number – 20190659**

Description – Subdivision of residential property, Change of Use of swimming teaching business from incidental to commercial, new vehicular access & car parking

Location – Little Edgewood, Norwich Road, Reepham, NR10 4NR

The Town Council agreed unanimously that they had no comment or objection to make.

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**To consider late planning applications**

No late planning applications were received.

**To record decisions made by Broadland District Council**

New safety windows in garden elevation, enlargement of French door & removal of previously permitted single door in garden elevation at White House, Whitwell Common, Reepham

– Listed building approval

Removal of existing roof light, to be replaced by new dormer window at Windy Ridge, 42 Ollands Road, Reepham

- Approval

Removal of soil bund to create additional overflow car parking area for use by existing commercial units at Land at Collers Way, Reepham

- Approval

**TC19/94. CORRESPONDENCE**

All correspondence received was circulated.

**TC19/95. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

Future agenda items to include Clerk's annual review, The Pound and Church wall

**TC19/96. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 12<sup>th</sup> June 2019,

**TC19/97. TO CLOSE MEETING**

There being no further business, the meeting was closed at 8.09pm.