

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 8<sup>TH</sup> JANUARY 2020 STARTING AT 7.30PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, M. Steel, M. Lester, J. Line, S. Fisher, R. Comer, J. Harding and R. Taylor  
District Cllr S. Beadle  
Town Clerk - Jo Boxall and 5 members of the public

**TC19/219. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

No apologies for absence were received as all Councillors in attendance.

**TC19/220. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

Personal Declarations of interest were received from Cllr Mitchell and Cllr Lester as residents of Stony Lane (Street lighting Station Road development)

**TC19/221. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> DECEMBER 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting as proposed by Cllr Paterson.

**TC19/222. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

Several companies have been contacted with regards to providing quotes for the restoration / repair of the church wall (vehicle damage and longer term restoration). Site visits have been arranged. The Pound railings have been completed.

**TC19/223. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

A request was received from the Festival of light team for storage of the Christmas Tree brackets and associated items. It was agreed to consider the adoption of the additional wiring at the next Town Council meeting.

**TC19/224. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

County Cllr G. Peck was not in attendance. The Police report for December had been circulated, January's not yet available. PC Bailey was not in attendance. District Cllr Beadle briefed the Council on the upcoming local plan consultation and was asked to make further enquiries about tree clearance on Norwich Road.

**TC19/225. TO CONSIDER / APPROVE STREET LIGHTING ON STATION ROAD DEVELOPMENT**

Following discussion, it was unanimously agreed that street lighting on Stony Lane was not required but due to concern about the safety of pedestrians accessing the convenience store at the junction of Station Road / Ollands Road, the Council would request two additional street lights on Station Road along with the retention of the existing column as proposed by Cllr Paterson. Response to be sent to Norfolk County Council highlighting safety concerns and requesting reconsideration of their decision not to provide lighting in that area.

**TC19/226. TO APPROVE RESCHEDULE / CANCELLATION OF NOVEMBER COUNCIL MEETING**

As Clerk will be away, Cllr Paterson proposed that the November Council meeting be rescheduled for November 18<sup>th</sup> which was unanimously agreed.

**TC19/227. FINANCE**

**To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for January.

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**To consider / approve grant to Reepham Music Festival 2020**

Following concern that grant money could be used for other purposes by recipients (where a surplus of funds were received), the Council were reassured that grants were awarded by the Town Council for specific use and in the majority of cases, payments were made directly to the suppliers thus ensuring the grant money was spent as intended.

The Council unanimously agreed to award a grant of £1852.20 to the Reepham Music Festival 2020 in respect of first aid provision and toilets as proposed by Cllr Paterson.

**To consider / approve grant to Reepham Food Festival 2020**

The Council unanimously agreed to award a grant of £550 to the Reepham Food Festival 2020 for the provision of first aid, additional event signage and a skip for waste as proposed by Cllr Paterson

**TC19/228. ALLOTMENTS**

Cllr Fisher gave a brief report on the allotments following an inspection. It was agreed that where a plot holder was not satisfactorily cultivating their plot, the procedures as laid out in the appeal procedure for allotments policy would be followed.

**TC19/229. TOWN HALL**

There was nothing to report

**TC19/230. MARKET PLACE**

Although concern was expressed about holding a market on a Saturday, it was agreed to make further enquiries into the idea of holding regular farmers markets in Reepham to encourage trade.

**TC19/231. CEMETERIES**

It was unanimously agreed that the Clerk should attend the ICCM education seminar again this year at a cost of £475 as proposed by Cllr Paterson.

**TC19/232. STIMPSON'S PIECE**

A Trustee meeting was to follow the Town Council meeting.

**TC19/233. PLANNING**

**To consider planning applications** - No planning applications were received.

**To consider late planning applications** - No late planning applications were received.

**To record decisions made by Broadland District Council**

Demolish existing garage and construct two storey extension to side at 7 Elizabeth Close - Approval  
Internal & external alterations at The Old Rectory, Church Street, Reepham- Listed Building Approval  
Two storey extension to side at Owls Oak, Reepham Road, Kerdiston, Reepham - Approval

**TC19/234. CORRESPONDENCE**

All correspondence was circulated electronically. Safety concerns were expressed about the temporary traffic management system on Station Road. NCC had been alerted

**TC19/235. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

A quote for £840 was received to install the Town Council noticeboard on the Pound railings ensuring all necessary supporting metalwork was painted to match railings. It was agreed to accept the quote and ratify decision at next meeting to avoid further delay. Future agenda items to include grounds maintenance contract, street lighting on Station Road, Adoption of wiring – Festival of Light and Church Wall

**TC19/236. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 12<sup>th</sup> February 2020,

**TC19/237. TO CLOSE MEETING**

There being no further business, the meeting was closed at 8.30pm.