

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 13<sup>TH</sup>  
NOVEMBER 2019 STARTING AT 7.30PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, M. Steel, M. Lester, J. Line and R. Taylor  
PC Colin Bailey  
Town Clerk - Jo Boxall and 6 members of the public

**TC19/180. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from S. Fisher and R. Comer.

**TC19/181. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

A Declaration of interest was received from Cllr Woollett as a resident of Back Street.

**TC19/182. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> OCTOBER 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting as proposed by Cllr Paterson.

**TC19/183. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

No comments were received regarding Neighbourhood Plans. As the Town Team had not yet met, no update was available with regards to the tree planting and wild flower verges.

**TC19/184. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

No comments were received.

**TC19/185. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

Cllr Line had circulated the police report. District Cllr S. Beadle and County Cllr G. Peck were not in attendance, no apologies were received. PC Bailey gave a brief update on policing matters.

**TC19/186. TO APPROVE CO-OPTION OF NEW COUNCILLOR**

The Council agreed unanimously to co-opt Mrs Jenny Harding onto the Town Council as proposed by Cllr Paterson. The Declaration of Acceptance of Office form was duly signed.

**TC19/187. TO APPROVE FURTHER ACTION REGARDING THE CHURCH WALL**

Cllr Lester drafted and circulated an action plan for future maintenance / repair of the Church wall. Concern was expressed over the deterioration of Ollands Road wall as it requires more piers to support the structure but this may not be sufficient to keep it up. Photos were circulated for reference highlighting areas of concern. Council agreed to seek quotes for urgent repairs sections 1 – 6, as proposed by Cllr Paterson. Clerk to seek advice from Conservation regarding Ollands Road wall and seek quotes as appropriate.

The wall around the Pound has been rebuilt and was now awaiting the replacement of the railings.

**TC19/188. TO APPROVE FURTHER ACTION REGARDING SEWAGE ISSUES IN BACK STREET.**

Complaints were received from residents of Back Street affected by the recent issue of sewage overflowing the drains down Back Street. It was reported that this has happened several times already this year. Concern has been raised about the sewage systems ability to cope with an increasing number of dwellings in the Town. It was understood that Anglian Water proposed to carry out a 'water blast' of the system to fully unblock the pipes. It was unanimously agreed to send a letter to Anglian Water, expressing concerns and requesting urgent action (with timescale) as proposed by Cllr Paterson.

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### **TC19/189. FINANCE**

#### **To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for November

### **TC19/190. ALLOTMENTS**

Allotment rent review to be considered at the next meeting.

### **TC19/191. TOWN HALL**

It was confirmed that the decorating work in the store room and entrance porch had been completed. A new noticeboard and coat hooks would be ordered for the entrance and funded by the Town Hall Management Committee. The Town Council unanimously agreed to purchase these items as proposed by Cllr Paterson.

### **TC19/192. MARKET PLACE**

Market rent review to be included on next agenda.

### **TC19/193. CEMETERIES**

#### **To approve Memorial Inspection Course for Clerk**

It was unanimously agreed that the Clerk should attend a NAMM memorial inspection course, date to be confirmed, as proposed by Cllr Paterson. It was noted that some work had been carried out in the churchyard recently. As responsibility for the maintenance of the churchyard rests with the Town Council, it was agreed that contact should be made with the church regarding future maintenance and to establish a joint working relationship.

### **TC19/194. STIMPSON'S PIECE**

A Trustee meeting is to follow the Town Council meeting.

### **TC19/195. PLANNING**

#### **To consider planning applications**

##### **Application Number – 20191597**

Description – Single storey front extension

Location – 10-12 White Cottage, Mill Road, Reepham, NR10 4JX

The Council agreed they had no comment or objection to make with regards to this application

##### **Application Number – 20191697**

Description – Internal & external alterations

Location – The Old Rectory, Church Street, Reepham, NR10 4JW

The Council agreed that subject to listed building consent, the Council had no further comment or objection to make. It was noted that work to the roof had already started.

#### **To consider late planning applications**

No late planning applications were received

#### **To record decisions made by Broadland District Council**

Provision of strengthening to a cantilevered timber staircase and handrail (listed building) at Hackford Hall, Nowhere Lane, Reepham  
- Listed Building Approval

### **TC19/196. CORRESPONDENCE**

All correspondence was circulated electronically. A complaint was received from a resident about vehicles parked with their engines running outside the Spar shop. Whilst there was no enforcement action the Town Council could take, it was agreed to approach to Spar to suggest signage encouraging drivers to switch engines off. An enquiry was received from the Festival of light organisers re possible grant funding for additional Christmas tree lighting in the Market Place. Further information to be received for consideration.

**TC19/197. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

Items for the next agenda to include review of market & allotment rents. Precept 2020/21 and RFO annual review/

**TC19/198. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 11<sup>th</sup> December 2019,

**TC19/199. TO CLOSE MEETING**

There being no further business, the meeting was closed at 8.14pm.