

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 13<sup>TH</sup> MARCH 2019 STARTING AT 7.30 PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, J. Line, M. Steel, R. Taylor and S. Fisher  
District Councillor G. Everett.  
Town Clerk - Jo Boxall and 4 members of the public

**TC19/40. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs M. Lester and H. Key.

**TC19/41. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

No declarations of interest were received.

**TC19/42. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> FEBRUARY 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting.

**TC19/43. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

No comments were received. All matters were covered elsewhere on the agenda.

**TC19/44. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

No comments were received.

**TC19/45. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

The Police report to be circulated once received. County Cllr G. Peck sent his apologies but forwarded a report giving an update on County matters. District Cllr G. Everett updated council on local matters.

**TC19/46. TO RECEIVE CHURCH WALL REPORT AND APPROVE FURTHER ACTION**

It was agreed to defer this item until the next meeting. Report received from surveyor to be recirculated.

**TC19/47. TO REVIEW CO-OPTION POLICY AND CODE OF CONDUCT**

It was unanimously agreed to adopt reviewed and amended co-option policy and Code of Conduct (without amendment) as proposed by Cllr Paterson

**TC19/48. TO REVIEW ANNUAL SUBSCRIPTION TO NPLAW**

Following review it was unanimously agreed to renew annual subscription (£400) to NPLAW as proposed by Cllr Paterson.

**TC19/49. FINANCE**

**To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for March.

**TC19/50. ALLOTMENTS**

The annual allotment letters had been delivered and rent was beginning to be received for 2019/20. It was agreed that if the gate at Station Road development site was appropriate then it could be acquired for use at Norwich Road allotments.

**TC19/51. TOWN HALL**

Work was underway on the front entrance porch. The death of an elderly gentleman at the Town Hall was sadly reported. Options to install an emergency phone in the Town Hall following reported issues

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with the lack of a strong enough mobile signal were briefly outlined for inclusion on the next agenda. It was agreed that the issue of the lack of a satisfactory mobile phone signal in Reepham would be raised again with the Town Team.

#### **TC19/52. MARKET PLACE**

Broadland had been asked to clean the vomit from beneath the sign post in the Market Place but had not yet done so. Clerk to chase.

#### **TC19/53. CEMETERIES**

Clerk to circulate report for Council following recent attendance at the ICCM Cemetery Management Seminar.

#### **TC19/54. STIMPSON'S PIECE**

A Trustee meeting to follow the Town Council meeting.

#### **TC19/55. PLANNING**

##### **To consider planning applications**

##### **Application Number – 20190200**

**Description** – Addition of Juliette French doors with flush glass retaining balustrade

**Location** – Grange Farm, Pettywell, Reepham, NR10 4RN.

It was agreed that the Council had no comment or objection to make with regards to this application

##### **Application Number – 20190371**

**Description** – Removal of soil bund to create additional overflow car parking area for use by existing commercial units

**Location** - Land at Collers Way, Reepham, NR10 4SW

It was agreed that although the council had no objection to the application, there was concern that the space would be used for additional car sales. A request was made to include a planning condition to ensure that the land is used for the intended purpose.

##### **To consider late planning applications**

No late planning applications were received.

##### **To record decisions made by Broadland District Council**

Proposed erection of 2x doors in upstairs flat to create private areas (listed building) at Kings Arms, Market Place, Reepham

- Listed Building Approval

Notice was received from The Planning Inspectorate that there would be accompanied site inspections regarding the Norfolk Vanguard Offshore Wind Farm Project application.

#### **TC19/56. CORRESPONDENCE**

All correspondence received was circulated. Concern was raised about refuse bin collection not being a planning consideration and the impact this may have on future developments.

#### **TC19/57. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

Future agenda items to include Church Wall, Emergency phone in Town Hall

#### **TC19/58. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next council meeting was confirmed as 10<sup>th</sup> April 2019.

#### **TC19/59. TO CLOSE MEETING**

There being no further business, the meeting was closed at 8.28pm.