

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 13TH
FEBRUARY 2019 STARTING AT 7.30 PM AT THE TOWN HALL.**

Present: Cllr P. Mitchell (Acting Chair), J. Line, M. Lester, R. Taylor and H. Key
District Councillor G. Everett.
Town Clerk - Jo Boxall and 3 members of the public

TC19/20. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs L. Paterson, A. Woollett and M. Steel. It was agreed that Cllr Mitchell would Chair the meeting.

TC19/21. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED¹

No declarations of interest were received.

TC19/22. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 9TH JANUARY 2019.

The Council resolved that the minutes were a true and accurate reflection of the meeting.

TC19/23. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.

An update was received on the situation regarding the repair / restoration of the Pound Railings. Reassurance was received from builders looking to repair the wall underneath the railing who confirmed that it was not unusual for there to be a long delay in ironwork repairs being carried out. The Tommy Statue had been collected and was now being stored pending work to fix it in place.

TC19/24. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS

No comments were received.

TC19/25. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR

The Police report was circulated electronically by Cllr Line. County Cllr G. Peck sent his apologies but forwarded a report giving an update on County matters. District Cllr G. Everett updated council on the windfarm application.

TC19/26. TO APPROVE FURTHER ACTION RE REQUEST FOR CHILDREN PLAYING SIGNAGE ON BIRCHAM ROAD.

Following discussion, it was agreed that the request should be forwarded to Highways for their consideration but the Town Council could not support such signage as the risk of accidents was considered low and it would set a precedent for other residential areas in the Town, as proposed by Cllr Taylor

TC19/27. TO RECEIVE UPDATE RE CAR PARKING IN REEPHAM AND APPROVE FURTHER ACTION / FINANCIAL SUPPORT FOR SIGNAGE

The Clerk gave an update on signage proposals for the Town following a meeting with Broadland and Highways to encourage use of parking for short (Station Road) and long term (Stimpsons Piece). A quote for vehicular signage was circulated and a request was received from Broadland for a contribution towards the £2562.66 cost. It was unanimously agreed to offer a contribution of £500 as proposed by Cllr Mitchell,

TC19/28. TO REVIEW SAFEGUARDING POLICY AND LONE WORKING POLICY

Following review it was unanimously agreed to approve the Safeguarding Policy and Lone Working Policy with minor amendments as proposed by Cllr Mitchell

TC19/29. FINANCE

To approve invoices paid and to be paid.

The Council resolved to approve the list of bills paid and to be paid for February.

To approve grant funding request from Reepham Music Festival & approve first aid provision for food festival.

It was unanimously agreed to approve a grant to the Reepham Music Festival to cover the cost of first aid provision and portable toilets for the music festival up to a maximum of £1500 as proposed by Cllr Mitchell. Invoices to be paid directly by the Town Council.

It was unanimously agreed to award a grant of £140 for first aid provision for the Food Festival as per minute reference TC18/228, proposed by Cllr Mitchell.

TC19/30. ALLOTMENTS

It was confirmed that the allotment rent letters were ready to be sent out / delivered.

TC19/31. TOWN HALL

It was confirmed that work had started on the construction of the entrance porch.

TC19/32. MARKET PLACE

No update was received

TC19/33. CEMETERIES

To ratify approval for Clerk to attend residential ICCM training seminar

It was unanimously agreed that the Clerk could attend an ICCM residential seminar at a cost of £450 as proposed by Cllr Mitchell.

TC19/34. STIMPSON'S PIECE

A Trustee meeting will follow the Town Council meeting.

TC19/35. PLANNING

To consider planning applications

Application Number – 20190158

Description – Two storey rear extension with conservatory and front porch

Location – Eynside, 29 Cawston Road, Reepham, NR10 4LU

It was unanimously agreed that the council had no objection to make with regards to this application but it was noted that the extension would be close to the neighbouring boundary.

To consider late planning applications

No late planning applications were received.

To record decisions made by Broadland District Council

Erection of two detached dwellings with detached garages and associated vehicular access at Perk Farm, Park Lane, Reepham - Approval

Removal of modern fire surround and replacement with Carrara marble surround & installation of traditional stove to replace 'Baxi' fireplace at Eynesford House, Dereham Road, Reepham – Approval

Proposed 2 storey front and single storey rear extension and associated works at 42 Cawston Road, Reepham - Approval

TC19/36. CORRESPONDENCE

All correspondence received electronically was circulated to Councillors. The Town Council agreed to support a request from a resident in Pettywell for replacement verge markers in an attempt to protect their property from heavy farm vehicles. Signage was requested from the SNT for Catchback Lane as scrambler bikes were causing a nuisance. An email was received from a Councillor at Oulton highlighting the benefit of an offshore ring main (ORM) as an alternative to the cable routes currently suggested, The Town Council acknowledged that the idea was good in principle but felt that it was too late in the planning process to be of any benefit to the parish and therefore would not be adding their name to the letter requesting MP's support the ORM proposal. Notification about a likely road closure in Station Road and the crossroads was highlighted.

TC19/37. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS

Future agenda items to include review of the Co-option policy and the Code of Conduct.

TC19/38. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.

The date of the next council meeting was confirmed as 13th March 2019.

TC19/39. TO CLOSE MEETING

There being no further business, the meeting was closed at 8.20pm.