

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 11<sup>TH</sup>  
SEPTEMBER 2019 STARTING AT 7.30PM AT THE TOWN HALL.**

**Present:** Cllr L. Paterson, A. Woollett, P. Mitchell, M. Steel, M. Lester, R. Comer, S. Fisher and R. Taylor  
County Councillor G. Peck, District Councillor S. Beadle  
Town Clerk - Jo Boxall and 2 members of the public

**TC19/137. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from J. Line.

**TC19/138. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED<sup>1</sup>**

No declarations of interest were received.

**TC19/139. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> JULY 2019.**

The Council resolved that the minutes were a true and accurate reflection of the meeting.

**TC19/140. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.**

An email was sent to Highways highlighting the recent issues with confusing road diversion signage; no response had yet been received.

**TC19/141. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS**

Concern was expressed about plans to formulate a Neighbourhood Plan. It was confirmed that work to the Station Road development site was expected to start 16<sup>th</sup> September.

**TC19/142. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR**

Cllr Line had circulated the police report. County Cllr G. Peck updated on Cawston's traffic concerns re windfarm cable route. District Cllr S. Beadle gave an update on matters at Broadland, including homelessness, Station Road development, and confirmed that a consultation had been approved re introducing charges at Station Road car park.

PC Colin Bailey arrived later and addressed concerns raised about anti-social behaviour at Stimpsons Piece.

**TC19/143. TO RECEIVE INFORMATION AND APPROVE FURTHER ACTION REGARDING NEIGHBOURHOOD PLAN**

An officer from Broadland gave a brief overview of Neighbourhood Plans. The Council expressed concern about the requirement for a Plan to have general conformity with the Local plan and the lack of volunteers / enthusiasm to formulate the plan. Following much discussion, the Council agreed that although they could not see the benefit of a Neighbourhood Plan for Reepham they would consult with residents. Cllr Paterson proposed that the Council organise a public meeting / consultation to gauge resident's opinion which was agreed with 2 against.

**TC19/144. TO APPROVE FURTHER ACTION REGARDING TREE / WILDFLOWER VERGE PLANTING SCHEME**

It was agreed to defer this item to the next meeting.

**TC19/145. TO DISCUSS CAR PARKING IN REEPHAM**

There was discussion throughout the meeting on this matter. It was agreed that the Council would gather evidence and formulate a response in anticipation of the consultation.

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**TC19/146. TO APPROVE FURTHER ACTION REGARDING THE CHURCH WALL**

As it was getting late, it was agreed to defer this item to the next agenda

**TC19/147. TO APPROVE POLICY REVIEW – RECORDS MANAGEMENT POLICY**

It was unanimously agreed to approve the Records Management Policy following review with minor amendment as proposed by Cllr Paterson.

**TC19/148. FINANCE**

**To approve invoices paid and to be paid.**

The Council resolved to approve the list of bills paid and to be paid for August and September.

**To approve grant for the Festival of Light and Road Closure Order for the Antiques Festival.**

It was unanimously agreed to award a grant to the Festival of Light to cover the cost of the insurance and First Aid provision and for the Town Council to request an additional bin empty and apply for the road closure order as proposed by Cllr Paterson

It was unanimously agreed to apply for the road closure order for the Antiques Festival as proposed by Cllr Paterson

**TC19/149. ALLOTMENTS**

No concerns were raised

**TC19/150. TOWN HALL**

It was confirmed that decorator would start work to entrance porch and store room late October.

**TC19/151. MARKET PLACE – To review Market Regulations**

Cllr Paterson proposed approval of the Market Regulations with minor amendment which was unanimously agreed.

**TC19/152. CEMETERIES**

No concerns were raised

**TC19/153. STIMPSON'S PIECE**

A Trustee meeting is to follow the Town Council meeting.

**TC19/154. PLANNING**

**To record decisions made between meetings**

**Application Number – 20191196** Proposed extensions and alterations to form annexe at Caranda, The Moor, Reepham

The Council agreed that they had no comment or objection to the application.

**To consider planning applications**

**Application Number – 20191351**

Description – provision of strengthening a cantilevered timber staircase and handrail (Listed building)

Location – Hackford Hall, Nowhere Lane, Reepham, NR10 4RL

The Council had no comment or objection to make with regards to this application

**To consider late planning applications**

No late planning applications were received.

**To record decisions made by Broadland District Council**

Single storey extension at 15 Cawston Road, Reepham	- approved
Porch link from house to garage at 25 Irwin Close, Reepham	- approved
Demolition of existing detached dwelling, detached garage, construction of replacement detached dwelling, associated hard and soft landscaping at Tree Tops, 22 Mill Road, Reepham	– approved
Replacement conservatory / Garden room to rear at 3 Coles Way, Reepham	- approved
Garden room at Malthouse Barn, Mill Road, Reepham	- approved

**TC19/155. CORRESPONDENCE**

All correspondence circulated electronically

**TC19/156. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS**

Future agenda items to include Church Wall, Parking and Neighbourhood Plan update.

**TC19/157. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.**

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 9<sup>th</sup> October 2019,

**TC19/158. TO CLOSE MEETING**

There being no further business, the meeting was closed at 9.49pm.