

**THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 11TH
DECEMBER 2019 STARTING AT 7.30PM AT THE TOWN HALL.**

Present: Cllr L. Paterson, A. Woollett, P. Mitchell, M. Steel, M. Lester, J. Line, S. Fisher, R. Comer, J. Harding and R. Taylor
District Cllr S. Beadle and County Cllr G. Peck
Town Clerk - Jo Boxall and 3 members of the public

TC19/200. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE

No apologies for absence were received as all Councillors in attendance.

TC19/201. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED¹

No Declarations of interest were received.

TC19/202. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 13TH NOVEMBER 2019.

The Council resolved that the minutes were a true and accurate reflection of the meeting as proposed by Cllr Paterson.

TC19/203. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.

No comments were received from residents regarding a Neighbourhood Plan. It was reported that The Pound railings were being painted and would be installed before Christmas.

TC19/204. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS

A resident raised objections to planning application 20190928 and a representative from the Festival of Light introduced himself with a view to the Council considering the grant request.

TC19/205. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR

The police report had not yet been circulated as it was unavailable on the Police website. District Cllr S. Beadle gave a brief update on the development at Station Road and matters at Broadland District Council. County Cllr G. Peck confirmed windfarm planning application delay and updated the Council on issues at County Hall including an initiative to combat climate change through tree planting.

TC19/206. TO APPROVE PRECEPT 2020/21

The budget / precept consideration figures were circulated. Following discussion it was unanimously agreed to retain the precept at the existing level and therefore request a precept of £79485 for 2020 / 2021 as proposed by Cllr Paterson. The subsidy of £7000 to Stimpson's Piece was agreed as part of the budget considerations.

TC19/207. FINANCE

To approve invoices paid and to be paid.

The Council resolved to approve the list of bills paid and to be paid for December

To approve additional grant funding for the Festival of Light and to ratify decision to grant use of Town Hall for NALC networking session

Following discussion it was unanimously agreed under exceptional circumstances, to award a retrospective grant application for £711.22 to the Festival of light for additional wiring and installation of the Christmas trees. The Council agreed that there needed to be discussion early next year to avoid a recurrence of the issues with public liability insurance and installation. It was confirmed that some of the grant would have to be made from general reserves as there was insufficient funds left from recycling credits.

The Council unanimously agreed to approve the grant for £20 for the use of the Town Hall for the NALC networking session as proposed by Cllr Paterson.

TC19/208. ALLOTMENTS

A report was circulated for consideration. Following discussion the Council resolved to approve an increase of £5 per full size plot with effect from 1st April 2021 as proposed by Cllr Paterson and approved unanimously. The increase was in recognition of the higher rent payable by the Town Council for Stony Lane from 2021.

TC19/209. TOWN HALL

The next Town Hall Management Committee meeting was confirmed as being March 2020.

TC19/210. MARKET PLACE

Following discussion, it was unanimously agreed to maintain Market rents at the existing level with summer rent at £11 and winter rent at £8 but waive these rents in light of the ongoing struggles on the Market as proposed by Cllr Paterson. It was acknowledged that the Market needed some rejuvenation as the number of traders had fallen again.

TC19/211. CEMETERIES

No update was received.

TC19/212. STIMPSON'S PIECE

A Trustee meeting was to follow the Town Council meeting.

TC19/213. PLANNING

To consider planning applications

Application Number – 20190928

Description – Demolish existing garage and construct two storey extension (amended)

Location – 7 Elizabeth Close, Reepham, NR10 4JF

An email objecting to the application and photographs giving a visual representation of the proposed extension were circulated prior to the meeting. The Council agreed that whilst they had no objection, and welcomed the amendment to reduce the height of the extension, they shared concerns with the neighbouring resident that due to the discrepancy in the ground height between properties, the proposed extension would mean a loss of light and have a visual impact on the neighbour.

Application Number – 20191828

Description – Rear extension and new orangery to the side

Location – Little Orchard, Kerdiston Road, Reepham, Nr10 4RT

The Council agreed that they had no comment or objection to make.

To consider / approve further comments regarding erection of 1 no single storey dwelling with detached dwelling with detached garage and associated development including access to existing horse paddock (outline) at Old Monastery Field, The Moor, Reepham, NR10 4NL following appeal

The Council agreed to reconfirm their original objections and add that if approved this application would set a dangerous precedent for allowing development in a conservation area, outside the settlement boundary.

To consider late planning applications

Application number – 20191904

Description – Removal of condition 2 following grant of planning permission 20070080 – restrictions of occupancy

Location – Willow Tree Barn, Whitwell Street, Reepham, NR10 4RA

The Council agreed that they objected to the restriction of occupancy being removed.

The Council agreed unanimously that they had no objection to the new development in School Road being named Abbs Close. The developers had been notified.

To record decisions made by Broadland District Council

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| Single storey front extension at 10-12 White Cottage, Mill Road, Reepham | - approval |
| Demolition of existing 1.5 storey dwelling & detached garage & erection of a 2 storey dwelling & detached garage at Field View, Park Lane, Reepham | - approval |
| Variation of condition 2 following grant of planning permission 20190937 – remove central chimney & enlargement of the snug at Tree Tops, Mill Road, Reepham | - approval |

It was noted that the business Smart Swim now had its own separate address to Little Edgewood.

TC19/214. CORRESPONDENCE

All correspondence was circulated electronically. It was reported that the Lloyds banking bus would cease coming to Reepham after 16th December. An email from NCC re deposits made by landowners under the Section 31(6) Highways Act 1960 was circulated.

TC19/215. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS

It was reported that the church Wall had been hit again and would require further investigation.

TC19/216. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 8th January 2020,

The meeting was adjourned at 8.42pm for the Stimpson's Piece Trustee Meeting and reconvened at 9.14pm

TC19/217 TO CLOSE THE MEETING TO PRESS AND PUBLIC

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Press and Public leave the meeting during discussion / approval of staffing matters – RFO appraisal

It was unanimously agreed to approve the recommendations of the Personnel Committee - to note that the RFO's objectives have been achieved, to thank the RFO for her commitment and support of RTC and to recommend an increase in salary as per 2019-2020 budget with effect from 1st October 2019.

TC19/218. TO CLOSE MEETING

There being no further business, the meeting was closed at 9.22pm.