

THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 10TH JULY 2019 STARTING AT 7.30PM AT THE TOWN HALL.

Present: Cllr L. Paterson, A. Woollett, P. Mitchell, M. Lester, J. Line, S. Fisher and R. Taylor
County Councillor G. Peck, District Councillor S. Beadle
Town Clerk - Jo Boxall and 5 members of the public

TC19/119. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE

Apologies for absence were received from M. Steel and R. Comer.

TC19/120. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED¹

No declarations of interest were received.

TC19/121. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 12TH JUNE 2019.

The Council resolved that the minutes were a true and accurate reflection of the meeting.

TC19/122. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.

The reformatted report regarding the Church Wall was circulated, it was agreed to add to the agenda for the next meeting to approve action plan.

TC19/123. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS

Concern was expressed about recent reports of crime in the area (as highlighted in the newspaper) and local development that included the removal of trees. A resident raised concern about how late planning applications are addressed as they would have liked the opportunity to make their objections known to the Town Council.

TC19/124. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR

Cllr Line circulated the police report. PC Colin Bailey gave brief report on police matters and addressed previous concerns raised by resident. County Cllr G. Peck updated on the Western Link route proposal. District Cllr S. Beadle gave an update on matters at Broadland and confirmed the planning application for Little Edgewood was approved by Planning Committee. He urged the Council to consider reviewing decision not to formulate Neighbourhood Plan. It was agreed to include on the next agenda.

TC19/125. FINANCE

To approve invoices paid and to be paid.

The Council resolved to approve the list of bills paid and to be paid for July.

To approve Financial Risk Assessment, Financial Regulations and Internal Control Policy.

It was unanimously agreed to approve the Financial Risk assessment, Financial Regulations and Internal Control Policy following review as proposed by Cllr Paterson

To consider grant application from Reepham Archives

A grant of £532.08 to the Reepham Archives for additional shelving for records was unanimously approved as proposed by Cllr Paterson.

TC19/126. ALLOTMENTS

Cllr S. Fisher had carried out an allotment inspection and concern was expressed about the presence of Mares Tail and Himalayan Balsam on some plots. A letter will be sent to the plot holder/s highlighting the concern.

TC19/127. TOWN HALL

Cllr Paterson confirmed that the emergency telephone was now fully operational and a contractor had been chosen / vetted by the Town Hall Management Committee to carry out redecoration to the store room and entrance lobby.

TC19/128. MARKET PLACE

Highways have marked the area in Market Place that is breaking up for repair so it was hoped repairs would be carried out shortly. It was reported that there are plans for an antiques festival in the Market Place next year, further details to follow.

TC19/129. CEMETERIES

To approve Exclusive Right of Burial documentation

The Exclusive Right of Burial documentation was circulated and it was unanimously approved as proposed by Cllr Paterson.

TC19/130. STIMPSON'S PIECE

A Trustee meeting is to follow the Town Council meeting.

TC19/131. PLANNING

To consider planning applications

Application Number – 20190880 (and revised)

Description – Single storey extension

Location – 15 Cawston Road, Reepham, NR10 4LU

The Council agreed that they had no comment or objection to this application

Application Number – 20191028

Description – Porch Link from house to garage

Location – 25 Irwin Close, Reepham, NR10 4EQ

The Council agreed that although they had no objection to the application, there was concern that the development may cause the neighbouring property issues with a tight parking space.

To consider late planning applications

No late planning applications were received.

To record decisions made by Broadland District Council

Subdivision of residential property, change of use of swimming teaching business from incidental to commercial, new vehicular access & car parking at Little Edgewood, Norwich Road - Approval

Single storey side extension to form double garage and conversion of existing garage to study and utility (Resubmission) at Beech Mount, 1 Bircham Road, Reepham - Approval

TC19/132. CORRESPONDENCE

Support was received from residents for potential tree planting project.

TC19/133. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS

Future agenda items to include Church Wall and Neighbourhood Plan

TC19/134. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.

The date of the next Town Council meeting was confirmed as 7.30pm on Wednesday 11th September 2019,

The meeting was adjourned at 8.37pm for the Stimpson's Piece Trustee Meeting and reconvened at 8.52pm

TC19/135 TO CLOSE THE MEETING TO PRESS AND PUBLIC

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the Press and Public leave the meeting during discussion / approval of staffing matters – Clerks appraisal

It was unanimously agreed to approve the recommendations of the Personnel Committee - to note that the Clerks objectives for 2018-2019 have been achieved, to thank the Clerk for her commitment and support of RTC, to recommend an increase in salary as per 2019-2020 budget and to support the clerk with ICCM course on cemeteries as proposed by Cllr Paterson.

TC19/135. TO CLOSE MEETING

There being no further business, the meeting was closed at 8.53pm.