

THE MINUTES OF REEPHAM TOWN COUNCIL MEETING HELD ON WEDNESDAY 10TH APRIL 2019 STARTING AT 7.30 PM AT THE TOWN HALL.

Present: Cllr L. Paterson, P. Mitchell, M. Lester, J. Line, M. Steel and R. Taylor
District Councillor G. Everett.
Town Clerk - Jo Boxall and 4 members of the public

TC19/60. TO CONSIDER ACCEPTING APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr A. Woollett. Cllrs H. Key and S. Fisher were not in attendance.

TC19/61. TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS IN ANY ITEM TO BE DISCUSSED¹

A personal declaration of interest was received from Cllr Paterson in relation to planning application 20190495.

TC19/62. TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 13TH MARCH 2019.

Following minor amendment, the Council resolved that the minutes were a true and accurate reflection of the meeting.

TC19/63. TO RECEIVE INFORMATION ON MATTERS ARISING FROM THE MINUTES NOT LISTED ELSEWHERE ON THE AGENDA.

No comments were received. All matters were covered elsewhere on the agenda.

TC19/64. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK AND COUNCILLORS WITH A PREJUDICIAL INTEREST TO SPEAK ON AGENDA ITEMS

No comments were received.

TC19/65. TO RECEIVE POLICE REPORT & UPDATE FROM DISTRICT AND COUNTY COUNCILLOR

Cllr Lines circulated the police report and PC Colin Bailey gave an update on local issues. County Cllr G. Peck was not in attendance. District Cllr G. Everett gave an update on windfarm and planning matters.

TC19/66. TO RECEIVE CHURCH WALL REPORT AND APPROVE FURTHER ACTION

Following discussion it was unanimously agreed to write to the surveyor and request clarification on the schedule of works required to maintain / repair the wall as proposed by Cllr Paterson.

TC19/67. TO APPROVE RISK ASSESSMENT FOR LITTER PICKING AND PROVISION OF EQUIPMENT

It was unanimously agreed to approve the risk assessment for litter picking and approve the provision of equipment for volunteers as proposed by Cllr Paterson.

TC19/68. FINANCE

To approve invoices paid and to be paid.

The Council resolved to approve the list of bills paid and to be paid for April.

TC19/69. ALLOTMENTS

The gate for Norwich Road allotments had been acquired and needed installation. Rent due on 1st April was still being received so it was unclear how many plots would be vacant.

TC19/70. TOWN HALL

To consider further action re parking outside the Town Hall

A complaint was received about vehicles parking outside the Town Hall and restricting the width of the road leading to damage to a neighbouring property. Following discussion it was agreed that the

neighbour should seek further support from Highways with a view to installing bollards outside the property like several other properties on Back / Church Street.

To approve further action regarding installation of emergency telephone

It was unanimously agreed to extend the telephone line into the Town Hall and provide an emergency phone for 999 calls only as it was acknowledged although the issue had been raised with the Town Team, mobile phone signal problems in Reepham could take time to improve, as proposed by Cllr Paterson.

TC19/71. MARKET PLACE

No information was received

TC19/72. CEMETERIES

It was agreed that the Clerk would prepare a 'Councillors Guide to cemeteries'

TC19/73. STIMPSON'S PIECE

A Trustee meeting to follow the Town Council meeting.

TC19/74. PLANNING

To consider planning applications

Application Number – 20190385

Description – New safety windows in garden elevation, enlargement of French door & removal of previously permitted single door in garden elevation (listed building)

Location – White House, Whitwell Common, Reepham, NR10 4RF.

It was agreed that the Council had no comment or objection to make with regards to this application subject to listed building approval.

Application Number – 20190464

Description – Single storey front extension

Location – Park View, Kerdiston Road, Reepham, NR10 4LQ

It was agreed that the council had no comment or objection to make with regards to the application.

Application Number - 20190495

Description – Removal of existing roof light, to be replaced by new dormer window

Location – Windy Ridge, 42 Ollands Road, Reepham, NR10 4EJ

It was agreed that the council had no comment or objection to make with regards to the application.

To consider late planning applications

No late planning applications were received.

To record decisions made by Broadland District Council

Two storey rear extension with conservatory and front porch at Eynside, 29 Cawston Road, Reepham

- Approval

Addition of Juliette French doors with flush glass retaining balustrade at Grange Farm, Pettywell, Reepham

- Approval

Notification was received that Greenacres, 42 Cawston Road would now be known as Green Pastures.

TC19/75. CORRESPONDENCE

All correspondence received was circulated

TC19/76. TO NOTE ITEMS OF LATE CORRESPONDENCE AND REFER TO FUTURE AGENDA ITEMS

Future agenda items to include Grant application from the Bircham Centre.

TC19/77. TO CONFIRM THE DATE OF THE NEXT FULL COUNCIL MEETING.

The date of the Annual Town Meeting was confirmed as 7pm on Wednesday 8th May 2019, Annual Town Council meeting to follow.

TC19/78. TO CLOSE MEETING

There being no further business, the meeting was closed at 8.45pm.