

The minutes of the meeting of the Stimpson's Piece Charity Trustees held at Stimpson's Piece on Wednesday 8th December 2021 starting at 7.30pm

Present: P. Mitchell (Chair), M. Steel, S. Fisher, A Hazelwood, J Harding, M Lester.
PC C Bailey (from 7:36pm)
S Beadle (District Councillor)

Kirsty Cotgrove (Clerk) and 3 members of the public.

S21/122. To receive apologies for absence.

Apologies for absence were received from B Douglas and S Morgan.

S21/123. To receive Trustees declarations of interest in agenda items

None received.

S21/124. To adjourn the meeting for public participation

None.

S21/125. To receive and adopt the minutes from the meeting held on 10th November 2021

It was agreed to approve the minutes from the meeting held on 10th November 2021.

S21/126. To receive information on matters arising from the minutes not listed elsewhere on the agenda

None.

S21/127. To receive an update from Stimpson's Piece Working Group, including feedback on the recent meeting with the Football Club, and to consider any matters arising

The Football Club were paying £10 per match, which includes pitch hire and use of the facilities. In the meeting, it was agreed to increase this to £25 per match (£100 per month, from Sept to Apr inc.). The Football Club have also removed the bar equipment and will clear a number of the unused changing rooms. It was noted that, although the club only play in the summer, their equipment is stored all year round. Whether to charge for storage will be considered when the current agreement is reviewed. The Clerk will check to see which rooms have been cleared.

S21/128. To approve a hire agreement for the Football Club

A draft hire agreement has been circulated. The rooms included in the hire need to be confirmed and added. The draft contract will be sent to the Football Club for their comment.

S21/129. To receive an update on grant for loft insulation

The Community Engagement Officer from Broadland District Council has contacted the Clerk to offer assistance with obtaining a grant for loft insulation. The Clerk has replied to advise that the problem is in obtaining quotes, rather than funding. The Clerk will continue to liaise with Broadland.

S21/130. To agree a cancellation procedure for occasional hirers & to agree an emergency contact

It was agreed to offer a 100% refund in hire fee if the booking is cancelled with over two weeks' notice, 50% with one week's notice and no refund with less than a week's notice.

S21/131. To feedback on the recent fire risk assessment and to approve actions necessary

The Clerk has forwarded an action plan prior to the meeting. It was agreed that the Clerk will arrange the necessary repairs.

S21/132. FINANCE –

To received income / expenditure to 30th November 2021

Income / expenditure figures to 30th November 2021 were received.

To approve bills paid / to be paid since last meeting.

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

To agree hire fees

It was agreed not to increase hire fees.

To approve the budget

Following discussion, the budget for 2022 was approved.

S21/133. To receive correspondence / late correspondence and refer to future agenda items

The Clerk is continuing to look into a replacement skatepark, and is currently investigating suppliers.

S21/134. To confirm the date of the next meeting

It was agreed that the date of the next meeting would be Wednesday 12th January at 7.30pm. The meeting will be held at the Town Hall.

S21/135. To close the meeting

There being no further business the meeting was closed at 7:51pm