

# **The minutes of the meeting of the Stimpson's Piece Charity Trustees held via zoom on Wednesday 14<sup>th</sup> October 2020 starting at 21.12pm**

**Present:** P. Mitchell (Chair), R. Comer (Vice Chair), J. Harding, M. Lester, S. Fisher, M. Steel, G. Kular, A. Hazelwood and V. Harfield-Simpson.

Jo Boxall (Clerk) and members of the public. 2

## **S20/48. To receive apologies for absence.**

No apologies for absence were received, all Trustees in attendance.

## **S20/49. To receive Trustees declarations of interest in agenda items**

None received

## **S20/50. To adjourn the meeting for public participation with prior notice**

No comments received.

## **S20/51. To receive and adopt the minutes from the meeting held on 17<sup>th</sup> September 2020**

It was agreed to approve the minutes from the meeting held on 17<sup>th</sup> September 2020.

## **S20/52. To receive information on matters arising from the minutes not listed elsewhere on the agenda**

It was agreed to postpone the redecoration of the pavilion and postpone taking further action following the URisk legionnaires risk assessment until receipt of the building survey report.

## **S20/53. To receive quotes and approve further action regarding building condition survey**

Three firms were approached and quotes were circulated to Trustees for consideration. Following discussion it was unanimously agreed to appoint Roche to carry out the building survey report as proposed by M. Steel and seconded by R. Comer.

## **S20/54. To approve renewal of annual insurance**

It was unanimously agreed to renew the insurance for Stimpsons Piece as per the current schedule and review once the building survey report has been received

## **S20/55. To receive update on toddler swings, seesaw and multi-use climbing frame**

Site meetings had taken place with play companies, quotes to be circulated once received.

## **S20/56. FINANCE – To approve bills paid / to be paid since last meeting**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting as proposed by M. Steel and seconded by R. Comer.

## **S20/57. To receive correspondence / late correspondence and refer to future agenda items**

Following discussion it was agreed that Zumba would not be able to hire the hall on a Wednesday evening at the moment due to the negative impact this would have on the Nursery who were hiring the pavilion Tuesday to Thursday, given their cleaning / covid prevention measures. Further enquiries to be made with regards to registering Stimpsons Piece as a beneficiary with Broadland District Councils Community lottery. It was agreed that as support was received from Broadland District Council to offset losses during Covid 19, the Trustees were in a position to agree to the Football Club's request to waive the licence fee during the current restrictions.

Future agenda items to include review of Financial Regulations & risk assessment.

## **S20/58. To confirm the date of the next meeting**

Date of the next meeting was confirmed as 11<sup>th</sup> November 2020

## **S20/59. To close the meeting**

There being no further business, the meeting was closed at 21.48pm.