

**□ The minutes of the meeting of the Stimpson's Piece Charity Trustees held at Stimpsons Piece on Wednesday 13<sup>th</sup> October 2021 starting at 7.30pm**

**Present:** P. Mitchell (Chair), M. Steel, S. Fisher, A Hazelwood, B Douglas  
S Beadle (District Councillor)  
PC C Bailey

Kirsty Cotgrove (Clerk) and 3 members of the public.

**S21/95. To receive apologies for absence.**

Apologies for absence were received from J. Harding, M Lester and S Fisher.

**S21/96. To receive Trustees declarations of interest in agenda items**

None received.

**S21/97. To adjourn the meeting for public participation**

None.

**S21/98. To receive and adopt the minutes from the meeting held on 8th September 2021**

It was agreed to approve the minutes from the meeting held on 8th September 2021.

**S21/99. To receive information on matters arising from the minutes not listed elsewhere on the agenda**

A quote has been accepted for work to the skatepark.

**S21/100. To receive an update from Stimpson's Piece Working Group**

The Working Group are due to meet on 22nd October, at 1:30pm.

**S21/87. To update on correspondence received from the Charity Commission regarding moving the Town Council office to Stimpson's Piece, and to consider future actions**

Correspondence has been received from the Charity Commission who have indicated that a formal application would be required to move the Council Office to Stimpson's Piece. There are also possible complications regarding rates relief if an additional unit is created. The nursery would require a commercial lease if sole use for the Town Hall was required, as the Town Hall cannot financially support the nursery. The possibility is being looked into further.

**S21/101. To receive an update on grant for loft insulation**

M Lester has obtained details of more companies who could quote, and is waiting for a response. Three quotes would be required for grant funding.

**S21/102. To approve a quote for repairs to soakaway**

Two quotes have been received. One recommends leaving the old soakaways in situ, and one recommends removing them. On a proposal by M Steel, seconded by A Harding, it was AGREED to accept the quote to leave the old soakaways in place, subject to a suitable start date.

**S21/103. To approve a quote for clearance of the old tennis court**

Two quotes have been received, but with different specifications. It was AGREED to defer until the November meeting.

**S21/104. To agree the installation of a defibrillator, and to agree the location**

Reepham Runners have a benefactor who have offered to donate a defibrillator and provide funding for the ongoing maintenance costs. It was AGREED that this can be installed on the external wall of the pavilion, and that the electricity supply can be provided. It was noted that, once installed, it is important that the unit is registered with the emergency services. The end wall of the pavilion is preferred, as it is covered by the CCTV system. The Clerk will liaise with the Reepham Runners.

**S21/105. FINANCE –**

**To received income / expenditure to 30th September 2021**

Income / expenditure figures to 30<sup>th</sup> September 2021 were received.

**To approve payment for emergency repairs to the fire door**

As having the fire door padlocked closed is a health and safety issue, it was agreed between meetings to authorise the repairs necessary. This was retrospectively AGREED.

**To approve bills paid / to be paid since last meeting.**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

**S21/106. To receive correspondence / late correspondence and refer to future agenda items**

Norfolk County Council have contacted the Clerk to advise that they are considering locations for cycle racks, and that Stimpson's Piece is on their list for this.

**S21/107. To confirm the date of the next meeting**

It was agreed that the date of the next meeting would be Wednesday 10<sup>th</sup> November 2021 at 7.30pm. The meeting would be held at either Stimpson's Piece or the Town Hall (to be confirmed) in accordance with Government guidance.

**S21/108. To close the meeting**

There being no further business the meeting was closed at 7:50pm