

# **The minutes of the meeting of the Stimpson's Piece Charity Trustees held via zoom on Wednesday 11<sup>th</sup> November 2020 starting at 21.23pm**

**Present:** P. Mitchell (Chair), R. Comer (Vice Chair), J. Harding, M. Lester, S. Fisher, M. Steel, A. Hazelwood, B. Douglas and V. Harfield-Simpson.

Jo Boxall (Clerk) and 1 member of the public.

## **S20/60. To receive apologies for absence.**

Apologies for absence were received from G. Kular

## **S20/61. To receive Trustees declarations of interest in agenda items**

None received

## **S20/62. To adjourn the meeting for public participation with prior notice**

No comments received.

## **S20/63. To receive and adopt the minutes from the meeting held on 14<sup>th</sup> October 2020**

It was agreed to approve the minutes from the meeting held on 14<sup>th</sup> October 2020.

## **S20/64. To receive information on matters arising from the minutes not listed elsewhere on the Agenda**

Roche had been instructed to carry out the building survey report which was scheduled for the 13<sup>th</sup> November.

## **S20/65. To receive quotes for repair of guttering and approve further action**

Three quotes were received and circulated for the repair of the guttering. M. Lester agreed to contact the company who had provided the lowest quote for clarification of repairs proposed as it was vastly different to the other quotes received. It was agreed to seek advice from the building surveyor and make decision by email as it was acknowledged there is an issue with water ingress due to leaking gutters.

## **S20/66. To approve further action regarding security (Gate locking) & vehicle access Kerdiston Road**

A self-employed contractor offered to cover the gate locking for a nominal fee which removed the need for a risk assessment and public liability. It was agreed via email that the gate would be locked for a month on a trial basis at a cost of £35/month. As this was working, it was agreed to review in three months.

## **S20/67. To receive quotes for replacement of toddler swings and multi-use climbing frame.**

Four quotes were received and circulated for consideration. As the quotes varied in design, materials used and cost it was agreed that a small working group consisting of B. Comer, A. Hazelwood and B. Douglas be formed to review quotes and put forward a recommendation to the Town Council at the December meeting.

## **S20/68. To receive update from pavilion working group**

An update was given confirming the group's intention to review letting agreements and licencing with meetings to be arranged with the Nursery and Football Club. Rents would need to be reviewed as the long term viability of the pavilion needs careful consideration. Cleaning and maintenance would also be considered. Site security was highlighted as an area for further consideration and it was agreed that the working group should obtain quotes for CCTV.

## **S20/69. FINANCE – To approve bills paid / to be paid since last meeting**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting. The Clerk gave update on floodlighting issues following receipt of invoices for repairs

### **- To approve Financial Regulations & Financial Risk Assessment**

It was unanimously agreed to approve Financial Regulations and Financial Risk Assessment previously circulated.

## **S20/70. To receive correspondence / late correspondence and refer to future agenda items**

It was reported that the Football Club were having problems with the floodlighting and senior training sessions were being held elsewhere. The problem has been investigated twice but no fault located. Following the damage to the changing room door, it was reported that new glass was needed and an aluminium plate to reinforce the bottom of the door.

## **S20/71. To confirm the date of the next meeting**

Date of the next meeting was confirmed as 9<sup>th</sup> December 2020

## **S20/72. To close the meeting**

There being no further business, the meeting was closed at 21.52pm.