

# **The minutes of the meeting of the Stimpson's Piece Charity Trustees held at Stimpson's Piece on Wednesday 13<sup>th</sup> October 2021 starting at 7.30pm**

**Present:** P. Mitchell (Chair), M. Steel, S. Fisher, A Hazelwood, B Douglas, J Harding, M Lester.  
PC C Bailey (from 7:36pm)  
S Beadle (District Councillor) (from 7:41pm)  
G Peck (County Councillor) (from 8pm)  
PC C Bailey

Kirsty Cotgrove (Clerk) and 1 member of the public.

## **S21/109. To receive apologies for absence.**

Apologies for absence were received from G Kular.

## **S21/110. To receive Trustees declarations of interest in agenda items**

None received.

## **S21/111. To adjourn the meeting for public participation**

None.

## **S21/112. To receive and adopt the minutes from the meeting held on 13<sup>th</sup> October 2021**

It was agreed to approve the minutes from the meeting held on 13<sup>th</sup> October 2021.

## **S21/113. To receive information on matters arising from the minutes not listed elsewhere on the agenda**

Reepham Runners are applying for grant funding for a defibrillator.

## **S21/114. To receive an update from Stimpson's Piece Working Group, including feedback on the recent meeting with the Nursery, and to consider any matters arising**

The Working Group met on 22nd October, where progress to date was reviewed. A quote has been received to repair the external security lights, and replace the light outside the front door and in the gent's toilet corridor. It was agreed to accept the quote from Elec-Tech for a maximum of £480. It was agreed to purchase a pack of ceiling tiles, to replace the damaged tiles. P Mitchell contacted the football club to request a meeting, but no reply has been received to date.

*PC Bailey arrived at 7:36pm.*

Councillors noted how the financial contribution from the football club has reduced. It was agreed that P Mitchell will call the Chairman to request a meeting, then if no response, Trustees will set a new rent and write to the Football Club to inform them.

*S Beadle arrived at 7:41pm.*

The Football Club had made a request to erect a perimeter fence around the pitch, but have since withdrawn it. It was noted that someone had been riding a motorized quad bike over the recreation field. P Mitchell spoke to the parent, and 'no motorized vehicle' signs will be obtained. A quote for the soakaway work has been agreed, but the contractor cannot carry out the work until next year. It was agreed to wait for the work to be done, as this is the preferred quote. A legionella risk assessment has been carried out, and the Clerk is obtaining quotes for the water testing. Records for the water flushing will be requested.

A meeting took place with the Nursery, where they were advised that a move to the Town Hall is now unlikely. The nursery is currently struggling, but are hoping things will improve in January, when more children are entitled to funding. It was agreed that the Nursery will clear the noticeboards and kitchen cupboards, and will clear their things from the Hall at the end of each half term, and when there is a private hire. The Nursery will hire the hall for five days a week in January and February, and then the situation will be reviewed to see if they would like to do this permanently. Should this be the case, more storage will be created in the hall, so it can be cleared for private hire. Following discussion, it was agreed not to charge for the additional sessions in January, to support the Nursery. P Mitchell will let the Nursery know. The Clerk is investigating quotes to replace the skate park, and will explore possible grant funding possibilities. Quotes for an outside table tennis table are also being sought.

## **S21/115. To receive an update on grant for loft insulation**

M Lester is investigating options, including replacing with insulated tiles or adding insulation packs to the existing tiles.

## **S21/116. To approve a quote for clearance of the old tennis court**

Two quotes have been received. It was agreed to accept the quote for £1500 + VAT. This will be funded with CIL money as it will provide additional car parking.

## **S21/117. To agree a cancellation procedure for occasional hirers & to agree an emergency contact**

There has been an increase in private hire, so a cancellation procedure is required. It was agreed that the Clerk will put

forward a proposal for the December meeting, along with an emergency contact.  
*G Peck arrived at 8:00pm*

*Meeting adjourned at 8:00pm, and reconvened at 9:20pm*

**S21/118. FINANCE –**

**To received income / expenditure to 31<sup>st</sup> October 2021**

Income / expenditure figures to 31<sup>st</sup> October 2021 were received.

**To approve bills paid / to be paid since last meeting.**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

**To agree hire fees**

The Clerk will bring recommendations to the December meeting.

**To receive the draft budget**

There is a £2000 shortfall for 2022, which is not an issue due to the covid grant, but 2023 could be an issue. It was agreed that a business plan is required, with a three-year projection. The Clerk will request this from the RFO for the January or February meeting.

**S21/119. To receive correspondence / late correspondence and refer to future agenda items**

None.

**S21/120. To confirm the date of the next meeting**

It was agreed that the date of the next meeting would be Wednesday 8<sup>th</sup> December 2021 at 7.30pm. The meeting would be held at either Stimpson's Piece or the Town Hall (to be confirmed) in accordance with Government guidance.

**S21/121. To close the meeting**

There being no further business the meeting was closed at 9:25pm