

The minutes of the meeting of the Stimpson's Piece Charity Trustees held at Stimpsons Piece on Wednesday 9th June 2021 starting at 7.30pm

Present: P. Mitchell (Chair), R. Comer (Vice Chair), J. Harding, M. Lester, M. Steel, A. Hazelwood and B. Douglas

Jo Boxall (Clerk) and 5 members of the public.

S21/66. To receive apologies for absence.

Apologies for absence were received from S. Fisher.

S21/67. To receive Trustees declarations of interest in agenda items

None received.

S21/68. To adjourn the meeting for public participation

No comments were received.

S21/69. To receive and adopt the minutes from the meeting held on 12th May 2021

It was agreed to approve the minutes from the meeting held on 12th May 2021.

S21/70. To receive information on matters arising from the minutes not listed elsewhere on the Agenda

Mitchell gave an update on matters arising which included the need to obtain quotes to repair the meter box doors and to find a contractor to fit the new threshold to the fire exit door.

M Lester gave an update on the insulation grant and confirmed that as the main hall has a suspended ceiling, unless the structure of the ceiling was replaced (which it was acknowledged would be costly), the only option to insulate the ceiling would be to install ceiling tiles with insulation packs. Advice and a quote would be sought from a specialist suspended ceiling company.

The signage for the CCTV was now installed. It was agreed that the disused tennis court area would not be cleared until plans had been made for its future use.

S21/71. To approve further action regarding cleaning at Stimpson's Piece

Monthend cleaning contract had been terminated with effect from 30th May due to concern that the cleaning requirements were not being met and there was an associated high cost. A self-employed contractor is going to carry out regular cleaning until a permanent cleaner can be found

S21/72. To approve further action regarding guttering

It was reported that the gutters on the front of building have now been repaired and there has also been some patch work to the rear. The contractor recommends additional work to the rear of the building as the gutters are rusting away. The contractor has been asked to provide a quote detailing the work required.

S21/73. To receive update from pavilion working group

Most items were covered elsewhere on the agenda. It was agreed to obtain quotes for an external noticeboard as this could provide emergency contact information and be used from a tourism perspective. It was agreed to get a contractor to look at the drainage and obtain quotes as the soakaway may be blocked.

S21/74. To receive an update and approve further action regarding loft insulation / grant

As this had already been covered under matters arising, there were no further comments.

S21/75. To approve further action in respect of providing refreshments to Parents / children.

Concern had been expressed by a resident that there are currently no accessible toilet facilities for youngsters using the play equipment and the idea was put forward to provide refreshments at Stimpson's Piece. The resident was hoping to form a 'Friends of Stimpson's Piece' group with their own committee and minutes. The Trustee were waiting for the resident to come back with a proposal

S21/76. To consider / approve alternative use for bar area & store room.

As the Football Club has given up the bar licence, consideration would need to be given to the space.

Feedback from residents suggests that the bar area is an unwelcome addition and creates the wrong impression.

There was the suggestion, the Town Council office move into the store room. It was agreed in principle to explore the options without commitment, refer to the Trust Deed and check on the change of use situation with Broadland

S21/77. FINANCE –

To received income / expenditure to 31st May 2021

Income / expenditure figures to 31st May 2021 were received.

To approve bills paid / to be paid since last meeting.

It was unanimously agreed to approve all bills paid / to be paid since the last meeting. It was confirmed that R. Comer carried out regular internal control checks.

S21/78. To receive correspondence / late correspondence and refer to future agenda items

P. Mitchell confirmed that he would write to the resident who had experienced difficulty accessing the Community Lottery online and were unhappy with the service they had received from the Officers at Broadland. He also agreed to

write to Broadland expressing concern about the response they had received. They kindly donated £200 in lieu of the Community Lottery Subscription, for which the Charity was very grateful. £130 had been received to date from lottery subscriptions.

It was confirmed that 3 new picnic benches and 2 new benches had been installed at Stimpson's Piece and the rotten benches removed.

S21/79. To confirm the date of the next meeting

It was agreed that the date of the next meeting would be Wednesday 14th July at 7.30pm. The meeting would be held in accordance with Government guidance.

S21/80. To close the meeting

There being no further business the meeting was closed at 7.47pm