

# **The minutes of the meeting of the Stimpson's Piece Charity Trustees held via zoom on Wednesday 12<sup>th</sup> May 2021 starting at 7.30pm**

**Present:** P. Mitchell (Chair), R. Comer (Vice Chair), S. Fisher, J. Harding, M. Lester, M. Steel, and B. Douglas

Jo Boxall (Clerk) and 2 member of the public.

## **S21/49. To receive apologies for absence.**

Apologies for absence were received from A. Hazelwood

## **S21/50. To receive Trustees declarations of interest in agenda items**

None received

## **S21/51. To adjourn the meeting for public participation**

No comments were received.

## **S21/52. To receive and adopt the minutes from the meeting held on 14<sup>th</sup> April 2021**

It was agreed to approve the minutes from the meeting held on 14<sup>th</sup> April 2021.

## **S21/53. To receive information on matters arising from the minutes not listed elsewhere on the Agenda**

It was reported that the skate park repairs had been carried out and a new metal plate put across the centre ramp to prevent further holes. Following a meter reading check, it was reported that repairs would be needed to the doors as the hinges had broken.

## **S21/54. To approve the continuation of remote meetings as necessary**

It was agreed that as future Town Council meetings would need to be held face to face, the Trustees would hold the Trustee meeting at 7.30pm, before the Town Council meeting on 9<sup>th</sup> June at Stimpson's Piece.

## **S21/55. To receive update from pavilion working group and approve further action following meeting**

P. Mitchell reported that the picnic tables and benches had been delivered and have been moved into the now empty stockroom. The pallet left in the hall had been surrounded with matting to protect against injury. It was agreed to purchase materials to secure the benches in situ. It was reported that the end door threshold has rotted through and a carpenter was coming to replace this. The door was solid so it was hoped that it would just be the threshold that required replacement. It was agreed as this was a minor repair, no further quotes would be necessary.

## **S21/56. To review situation regarding gutter repairs / approve further action**

Due the additional cost of scaffolding required by Gutter Force for the repair to the guttering, other quotes were reconsidered. It was agreed to accept the quote from Cladspray as this included a 25 year guarantee and the replacement of down pipes. Clerk to write to the contractors and advise as appropriate.

## **S21/57. To receive update on grant application for roof insulation**

M. Lester confirmed that the required financial information had been received and a meeting with contractors to obtain quotes had been arranged after which the grant application could be submitted. M. Lester and M. Steel were thanked for their hard work.

## **S21/58. To receive review of contractors and approve further action**

The Clerk had carried out a review of contractors. As a priority, it was agreed that the Trustees would give notice to the Cleaning contractor and directly employ a cleaner. It was agreed that the Personnel Committee would speak to the current Town Hall cleaner and offer them extra hours or advertise the position as necessary

## **S21/59. To consider responsibilities for CCTV system and approve a CCTV policy**

It was agreed to adopt the CCTV policy as circulated with the Vice Chair as an additional operator, in the event the Clerk / Chair were unavailable. As there are strict guidelines regarding CCTV and data protection, the Clerk suggested basic training for those who were going to be responsible for the operation of the CCTV. It was agreed to contact the CCTV company and enquire about signage as there was concern this may not currently meet requirements.

## **S21/60. To approve further action regarding bar**

The Football Club had notified the Trustees that they no longer wished to have the bar licence. It was agreed that as there was the option of obtaining TENS licences for anyone wishing to sell alcohol at the pavilion, there was no need for the Trustee to continue with the licence. It was agreed that there needed to be consideration about the future use of the bar area.

## **S21/61. To consider possible action and future uses of the disused Tennis Court area**

Following discussion, it was agreed to seek quotes for the clearance of the disused tennis courts. Suggestions had been made by a resident for this area to be used for the older children, possibly basketball hoops and it was acknowledged that once cleared the area could be used for additional parking for events, such as car boot sales.

## **S21/62. FINANCE –**

### **To received income / expenditure to 30<sup>th</sup> April 2021**

Income / expenditure figures to 30<sup>th</sup> April 2021 were received.

### **To approve bills paid / to be paid since last meeting.**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

**To Approve Accounts for 2020**

The accounts for 2020 were circulated and approved

**To Appoint Stuart Meakin as Independent Examiner for 2021**

It was unanimously agreed to appoint Stuart Meakin as the independent examiner for 2021

**S21/63. To receive correspondence / late correspondence and refer to future agenda items**

An email was received from a resident interested in forming a 'friends of Stimpson's Piece' to fundraise for more facilities. The idea of a tuck shop was raised and the resident was asked to provide more information and put a proposal to the Trustees for consideration. Following the replacement of the multi-use climbing frame, the Clerk was asked to enquire about safety matting

**S21/64. To confirm the date of the next meeting**

It was agreed that the date of the next meeting would be 9th June at 7.30pm

**S21/65. To close the meeting**

There being no further business the meeting was closed at 8.00pm