

# *Stimpson's Piece Charity*

*Registered Charity 299466*

## CHILD AND VULNERABLE ADULTS SAFEGUARDING POLICY

This statement of policy and procedures applies to users of, and activities at, Stimpson's Piece. Reepham Town Council is sole charity trustee for Stimpson's Piece.

This policy is in place to protect all children and vulnerable adults regardless of gender, ethnicity, disability, sexuality, religion or faith.

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults have the right to protection from abuse whether physical, verbal, sexual, bullying, exclusion or neglect.

All people associated with Stimpson's Piece and its use has a responsibility for the safeguarding of children and vulnerable adults.

The Officer responsible for the receipt of concerns and forwarding them on is the Clerk to the Trustee. There should be no delay in reporting concerns if the Clerk is absent.

Report safeguarding allegations or concerns to Norfolk County Council Children's or Adult's services at the earliest possible opportunity, and at least within 24 hours. If it is out of office hours or in an emergency then contact Multi Action Safeguarding Hub on 0344 80 8020.

Dial 999, if a child, young person or vulnerable adult may be in imminent danger or a criminal offence may have been committed.

The Trustee will endeavour to keep the premises safe for use.

No member of the trustee, staff, outside contractors, hirers or volunteers will have unsupervised access to children or vulnerable adults unless in possession of appropriate clearance such as DBS.

The Trustee will ensure that all hirers/users of the Hall are aware that any safeguarding of children or vulnerable adults is the responsibility of the hirers.

Hirers need to be aware that facilities such as the toilets might be shared with other users and that appropriate supervision/arrangements should be made.

The Trustee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18 and that no children may be admitted to films when they are below the age classification for the film or show.

No gambling or entertainment of an adult or sexual nature shall be permitted on the premises.

Acceptance of Stimpson's Piece's safeguarding policy is part of the agreed contract taken out on hiring the pavilion and where appropriate hirers may be asked to forward a copy of their own safeguarding policy to the Trustee.

A copy of this policy will be displayed for the attention of all in the pavilion.

The policy will be reviewed on a regular basis.