

The minutes of the meeting of the Stimpson's Piece Charity Trustees held at Town Hall, Reepham on Wednesday 9th May 2018 starting at 9.15pm

Present: Cllrs L. Paterson (Chair), J. Pender-Cudlip, M. Pender – Cudlip, A. Woollett, J. Line, P. Mitchell and M. Steel
Jo Boxall (Clerk) and 3 members of the public.

S18/43. To receive apologies for absence.

No apologies for absence were received

S18/44. To receive declarations of personal and/or pecuniary interest in agenda items.

No declarations of interest were received.

S18/45. To adjourn the meeting for public participation

No comments were received.

S18/46. To receive and adopt the minutes of the meeting held on 11th April 2018

Minutes from the meetings were received, approved and signed.

S18/47. To receive information about matters arising from the minutes not listed elsewhere on the agenda

Missing vent cap on oil tank was replaced. Heating maintenance company unable to replace broken grills on radiators as they are no longer available. Only option is to replace the whole radiator. (Clerk to obtain costs for consideration) . Bar licence has been signed but there was a need to review the space in the store cupboard. The process to move bank account to Lloyds TSB was still ongoing.

S18/48. To receive Chairman's report

L. Paterson referred the Trustees to the annual report given at the Annual Town Meeting.

S18/49 FINANCE

To approve bills paid / to be paid and approve end of year accounts and approve internal auditor for 2018/19

A list of bills paid / to be paid since the last meeting were received and approved. The end of year accounts were received and approved. It was agreed to appoint Stuart Meakin as internal auditor for 2018/19.

S18/50. To receive correspondence / late correspondence and refer to future agenda items

All correspondence received was circulated electronically. Future agenda items to include review of the hiring agreement, approval of further tree works and additional seating.

S18/51. To confirm the date of the next meeting

The next meeting will be held on 13th June 2018 following the Town Council meeting.

S18/52. To close the meeting

There being no further business the meeting was closed at 9.24pm