



NOTICE OF MEETING & SUMMONS TO ATTEND

THE ANNUAL MEETING OF REEPHAM TOWN COUNCIL WILL BE HELD AT THE TOWN HALL ON **Wednesday 11th May 2022 at 7:30pm**

Please continue to adhere to Covid safety guidelines, to wear face coverings if not seated and to be mindful of social distancing.

If possible, please carry out a lateral flow test before attending this meeting, and do not attend if you are experiencing any Covid symptoms.

AGENDA

- 1. TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2022/23**
- 2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL FOR 2022/23 (and receive Declaration of Acceptance of Office form)**
- 4. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence as previously notified to the Town Clerk
- 5. TO APPOINT REPRESENTATIVES TO COMMITTEES AND WORKING GROUPS**
 - **The Personnel Committee**
 - **Allotments**
 - **Internal financial checker**
- 6. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
To receive Members' Declarations of Interest on agenda items and to note the granting of any requests for Dispensations
- 7. MINUTES**
To receive and approve the Minutes of the Town Council Meeting held on 13th April 2022
- 8. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS**
To receive information on any matter arising from previous minutes not on the agenda.
- 9. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS**
To receive written and/or verbal reports from Representatives
- 10. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS**
Members of the public are respectfully reminded that, under the Town Council's Standing Orders, comments should be addressed to the Town Council and limited to three minutes, unless further time is agreed by the Chairman.
- 11. FINANCE**
 - (a) To approve list of payments made/to be made
 - (b) To receive information on income and expenditure to 30th April 2022
 - (c) To consider carrying over unused annual leave for the Clerk and RFO from 2021/22
 - (d) To review fees for burials and monuments
 - (e) To approve reinvestment with Nationwide Building Society account in a one-year fixed rate account, interest 0.5% and to transfer additional funds from HSBC saver account, £32,000
 - (f) To approve payment of Town Hall audio equipment from general reserves.
 - (g) To agree CCLA investment dividends to be transferred to the Town Council community bank account.
- 12. ALLOTMENTS** – To receive any updates
- 13. MARKET PLACE** – To consider updating the footpath map
- 14. OVERTON WAY PLAY AREA** – To approve a quote to repair the fencing.
- 15. TOWN HALL** – To consider installation of the BT Red Care package add on to the fire alarm system.

16. **WHITWELL COMMON** – To receive an update
17. **CEMETERY** – To receive an update
18. **STIMPSON'S PIECE** – To receive a report and requests from the Trustees
19. **HIGHWAY MATTERS**
 - (a) To update on the possibility of extending the 20mph speed limit along Norwich Road as far as the junction with The Moor and requesting that HGV vehicles are prohibited from the Market Place and Church Hill except for access/deliveries.
20. **PLANNING**
 - (a) **APPLICATIONS FOR CONSIDERATION**
 - (b) **APPLICATIONS DETERMINED**
 20220312. 33 Ollands Road, Reepham. Single Storey side extension. Approval granted.
 20220288. St Michaels and All Angels Church. Antenna installation. Approval granted.
 - (c) **TO CONSIDER LATE PLANNING APPLICATIONS**
 - (d) **ADDITIONAL INFORMATION ON APPLICATIONS**
 - APP/K2610/W/22/3296253. Land off Wood Dalling Road, Reepham. Erection of 7 single storey dwellings with site access (outline). Appeal made to Secretary of State.
21. **TO UPDATE ON PLATINUM JUBILEE PLANS, AND TO CONSIDER ANY ACTIONS NECESSARY**
22. **TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS**
23. **TO CONSIDER EXPLORING THE POSSIBILITY OF A PERMISSIVE PATH FROM THE HIGH SCHOOL TO WHITWELL STATION, WITH ASSOCIATED COSTS**
24. **TO NOTE CORRESPONDENCE AND FUTURE AGENDA ITEMS**
 - (a) Message from Steve Riley – BDC Overview & Scrutiny Committee Chairman.
25. **THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING**

WEDNESDAY 8TH JUNE 2022 AT 7:30PM.

Reepham Town Council, Town Hall, Church Street, Reepham, NR10 4JW Tel: 01603 873355
email: clerk@reephamtowncouncil.org.uk website: www.reephamtowncouncil.org.uk

This Meeting is open to the Public and the Press. Agendas and Draft Minutes referred to above are available from the Council Office and can be downloaded from the website at www.reephamtowncouncil.org.uk.

Planning Applications listed above are those notified to the Town Council at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to www.broadland.gov.uk and follow the links through to planning.

K Cotgrove 4th May 2022