



Town Hall, Church Street,
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Application to Purchase Exclusive Rights of Burial for Grave / Tablet Space in Whitwell Road Cemetery, Reepham.

Name/s in full

Address

.....

Telephone number Email.....

Section and plot number

Consecrated, Unconsecrated or Memorial Garden

I wish to purchase the Exclusive Rights of Burial for 50 years in the above mentioned grave space for which I enclose a fee of £.....

Signed Dated

Holders of the Exclusive Rights of Burial are reminded of the relevant sections of the Rules and Regulations.

1. Where ERB is purchased in advance and the rights have not been used or renewed within a 10 year period, the council will assume that they are no longer required and may reassign them.
2. The Exclusive Rights of Burial (ERB) must be purchased prior to interment or the erection of a memorial. The right of burial is for a period of 50 years from the date of purchase. **The purchaser is not buying the grave freehold and does not own any land.** The person who has purchased the Exclusive Rights of Burial can determine who may be interred in the grave. Notwithstanding this, the burial authority will determine the total number of burials and/or cremated remains that may be interred in each grave. More than one grave space may need to be purchased to accommodate oversize coffins.

3. The ERB may, at the discretion of the burial authority, be renewed for a further period of time on expiry.
4. The deed of grant issued in relation to Exclusive Rights of Burial is an important document and should be kept in a safe place. The burial authority encourages grant holders to ensure that other responsible person/s are aware of the existence of the deed of grant.
5. The ERB can be bequeathed in a will. It can also be transferred to another person by assignment for which a fee may be payable to the burial authority.
6. Any change of address must be notified to the burial authority in order that up-to-date records are maintained and so that the burial authority is able to contact holders of ERB as and when required. No responsibility can be accepted for information which does not reach a grant holder if the burial authority has not been informed about a change of address.
7. Graves for which the Exclusive Rights of Burial apply can only be opened with the written consent of the person to whom the Deed of Grant is issued. If the interment is to be that of the grant holder the Exclusive Rights of Burial must be updated with the new grant holder details before a grave may be opened.
8. An interment fee is payable each time a grave is reopened.
9. In the event that the holder of the grant an ERB wishes to return these rights to the burial authority, no refund will be made if any burials have been made in the plot. If the plot is empty, a refund will be payable according to the amount of unexpired whole years remaining on the Exclusive Rights. The refund will be calculated on the fees paid when the ERB was originally purchased. An administration fee will be charged.
10. Holder of the ERB has an automatic right to be buried in the grave providing there is sufficient space. They can place a new memorial or alter an existing one once they have obtained permission to erect a memorial.