



## MINUTES OF THE MEETING OF REEPHAM TOWN COUNCIL

HELD ON WEDNESDAY 9<sup>TH</sup> MARCH 2022 AT 8PM AT THE TOWN HALL

**Present:** Cllr P. Mitchell (Chair), M. Steel, A. Hazelwood, S. Dilley & B. Neate-Evans

**Town Clerk – Kirsty Cotgrove**

**District Councillor S. Beadle**

**6 members of the public**

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Fisher, Cllr Lester, Cllr Morgan Cllr Douglas and Cllr Harding.

### 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None.

### 3. TO RECEIVE AND APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 9<sup>TH</sup> MARCH 2022

Minutes of the Town Council Meeting held on 9<sup>th</sup> March had previously been circulated. The minutes were unanimously **AGREED** and signed.

### 4. INFORMATION ON MATTERS FROM PREVIOUS MEETINGS

The fence around Overton Way play area will be repaired.

The Churchyard documents have been sent to NP Law for advice.

### 5. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

**Police** – Cllr Mitchell attended the priority setting meeting on 7<sup>th</sup> March. New priorities include anti-social behaviour and telephone cable theft. The police have advised that, if your internet and telephone stop working, to check with your neighbours. If they have the same issue, please contact the police on 101 to report this.

**District Councillor** – District Cllr Beadle reiterated the police advice regarding copper cable theft, and recommended that the Town Council write to Openreach to express concern about regular disruptions to residents when cable is stolen. An update on the Broomhill Lane planning application was provided. This is likely to go to the Broadland Planning Committee in the next three months or so.

### 6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK ON AGENDA ITEMS

None.

### 7. FINANCE –

#### (a) To approve list of payments made / to be made

The list of payments was circulated prior to the meeting. It was unanimously **APPROVED**.

#### (b) To receive the income & expenditure report to 28<sup>th</sup> February 2022

The Income & Expenditure report was received.

### 8. ALLOTMENTS – TO RECEIVE ANY UPDATES

The Allotment Working Group will conduct a follow up inspection soon. Rents are starting to come in.

### 9. MARKET PLACE

#### (a) To consider installing CCTV cameras to cover the public toilets

Following the recent vandalism, some residents have asked if CCTV can be installed. Following discussion, it was **AGREED** that the Bircham Centre will be asked if they would consider shared CCTV cameras to cover Pudding Pie Alley and the Bircham Centre garden.

**(b) To consider a request by the Royal British Legion to permission to explore the possibility of installing a memorial in the Market Place**

The Bircham Centre was donated to the Town as a War Memorial, but there is no physical, free-standing memorial there or elsewhere in Reepham. The British Legion have considered using the area in front of the Bircham Centre, or the Pound, but there are problems with locating the memorial on these sites. They have asked the Town Council if they could explore the possibility of using the area close to where the Christmas tree is erected. It was **AGREED** that they can explore this option further.

**10. OVERTON WAY PLAY AREA - TO RECEIVE AN UPDATE**

The fence will be repaired soon.

**11. TOWN HALL – TO RECEIVE AN UPDATE**

The upgraded fire alarm system will be fitted w/c 14<sup>th</sup> March. There is no date yet for the AV system installation.

**12. WHITWELL COMMON – TO RECEIVE AN UPDATE**

Cllr Morgan has been in touch with the Trustees, and is hoping to attend a meeting of the Whitwell Common Trustees on 23<sup>rd</sup> March.

**13. CEMETERY – TO RECEIVE AN UPDATE**

A number of burials have taken place recently, with three more in the coming weeks.

**14. STIMPSON'S PIECE – TO RECEIVE A REPORT AND REQUESTS FROM THE TRUSTEES**

Norfolk County Council are installing some cycle racks in the car park, and will provide more for when locations arise. The fire door will be repaired soon, and the tennis court will be cleared too.

**15. HIGHWAYS MATTERS**

**(a) Update on Bircham Rd/Ollands Rd handrail**

All materials are with the contractor, but the work has not yet been carried out.

**(b) To discuss traffic issues in Reepham, and to feedback on the recent meeting with the new Highways Engineer**

Cllr Mitchell, County Cllr Peck and the Clerk met with the Highways Engineer to discuss the concerns shared by residents and Councillors. During the meeting it was apparent that the size of vehicles and speeds travelled are concerning. The bollards have been erected outside Victoria House, and it is hoped that these will protect the property. The Highways Engineer was asked if it would be possible to extend the 20mph speed limit along Norwich Road, down to the Moor turnoff, as pedestrians use this narrow stretch of road, with no footway available. It was also asked if a prohibition of heavy goods and other large vehicles through the Market Place, Church Hill and Norwich Road, as far as the junction with Bircham Road, would be possible, as the road close to the Church is obviously not suitable for large vehicles. There is already an advisory sign in Bawdeswell to state that the B1145 in Reepham is not suitable for large vehicles, but this is only advisory. David Coles, a Councillor from Bawdeswell Parish Council, was in attendance, and outlined Bawdeswell's plans to reduce the problem of large vehicles. They intend to carry out a survey of vehicles through their village, followed by a residents' survey, and would like Reepham to get involved too. Mr Coles will send a copy of the survey form and residents' survey to the Clerk, to forward to Councillors, and a volunteers will be requested. It was suggested that companies whose lorries are travelling on the B1145 and using it as a through route should be contacted, as they have a corporate and social responsibility.

**(c) To discuss the possibility to extending the 20mph speed limit on Norwich Road, and to request that HGV vehicles are prohibited from the Market Place and Church Hill**

Covered in (b) above.

**16. PLANNING**

**(a) APPLICATIONS FOR CONSIDERATION**

**(i) 20220181.** Breese House, Church Hill, Market Place, Reepham. Re-building of chimney and 2 no pots to Breese and Girton House. The Town Council has no objection to this application.

**(ii) 20220236.** 17 Moorhouse Close, Reepham. Proposed single storey rear extension, partial conversion of existing garage to form utility space and link roof structure. The Town Council has no objection to this application.

**(b) APPLICATIONS DETERMINED**

**20212221.** Breese House, Church Hill, Market Place, Reepham. Listed Building approval given.

**20220076.** Glebe House, Norwich Road, Reepham. Approval received.

**(c) TO CONSIDER LATE PLANNING APPLICATIONS**

None.

**17. TO UPDATE ON PLATINUM JUBILEE PLANS, AND TO AGREE FUNDING FROM THE TOWN COUNCIL**

Planning meetings are being held regularly. Events will take place mainly on 4<sup>th</sup> and 5<sup>th</sup> June. The Clerk applied for a grant from Awards for All towards the costs, and was successful.

**18. TO CONSIDER A GRANT APPLICATION FROM REEPHAM FESTIVAL**

A grant application has been received for Reepham Festival in excess of £2600, and there is currently only £400 in the budget for grant funding. Usually, grants are only given for around £700. It was noted that as tickets are sold, and vendors are in attendance, this festival is a commercial venture. On a proposal by Cllr Mitchell, it was **AGREED** to provide a grant for £738 to cover the cost of St Johns Ambulance for the event.

**19. TO UPDATE ON WIND FARM CABLING CORRIDORS AND APPLICATIONS**

Cllr Morgan attended the Equinor presentation in Weston Longville, and sent feedback to Councillors via email.

**20. TO NOTE CORRESPONDENCE, ITEMS OF INFORMATION & REFER TO FUTURE AGENDA ITEMS**

None.

**21. TO CONFIRM THE DATE AND TIME OF THE NEXT TOWN COUNCIL MEETING – 13<sup>th</sup> April 2022**

It was agreed that the next meeting should be held on Wednesday 13<sup>th</sup> April 2022 at 7:30pm at the Town Hall.

**22. TO CLOSE THE MEETING**

There being no further business, the Chairman closed the meeting at 8:56pm.

Minutes Agreed..... 13<sup>th</sup> April 2022