

The minutes of the meeting of the Stimpson's Piece Charity Trustees held via zoom on Wednesday 9th December 2020 starting at 7.00pm

Present: P. Mitchell (Chair), R. Comer (Vice Chair), J. Harding, M. Lester, S. Fisher, M. Steel, A. Hazelwood, B. Douglas and V. Harfield-Simpson.

Jo Boxall (Clerk) and 3 members of the public.

S20/73. To receive apologies for absence.

Apologies for absence were received from G. Kular.

S20/74. To receive Trustees declarations of interest in agenda items

None received

S20/75. To adjourn the meeting for public participation with prior notice

No comments received.

S20/76. To receive and adopt the minutes from the meeting held on 11th November 2020

It was agreed to approve the minutes from the meeting held on 11th November 2020.

S20/77. To receive information on matters arising from the minutes not listed elsewhere on the Agenda

All matters were covered elsewhere on the agenda

S20/78. To receive update from pavilion working group & approve further action regarding proposal to employ a caretaker / cleaner.

P. Mitchell gave a brief update on the meeting with the Football Club who are keen to work with Trustees and explore whether joint grant funding applications could be made. They are restricted due to the Trust Deed preventing them having a long lease.

It was agreed that the Working Group would further investigate the idea of employing a caretaker / cleaner for the pavilion as a more cost effective/ better management option to the current provision. Although, if approved, it was acknowledged any changes were unlikely to be implemented until after Covid restrictions have lifted. Quotes for a replacement CCTV system are being sought but delayed due to Covid.

S20/79. To receive building survey report and approve quote for repair of guttering

Following receipt of the building survey report, M. Lester confirmed the report was specifically tailored to prioritise repairs and estimate costings as hoped / requested and gives the Working group a document from which to work. Although the report suggests £165000 would be needed to return the building to pristine condition, it was anticipated this could be broken down into manageable sections.

(A. Hazelwood, B. Douglas and V. Harfield-Simpson joined the meeting at 7.07 pm)

It was acknowledged that there was an urgent need to get the gutters cleaned and repaired to make the building watertight. Following review of quotes received, it was agreed that Gutter Force should be asked to carry out the cleaning and repair as per the quote received.

It was unanimously agreed that the Trustees would approach the Town Council to request financial support to cover the cost of the replacement play equipment and the cleaning and repair of the gutters.

S20/80. To receive recommendations from working group and approve quotes for the replacement of the toddler swings and multi-use climbing frame.

Following a recommendation for replacement toddler swings from the working group, P. Mitchell submitted a grant application to the East of England Co-op. All quotes for the replacement of the multi-use climbing frame were reviewed and it was unanimously agreed to accept the quote from NGF Play as the lowest quote received and with steel frame supports to prevent rotting of timbers. It was agreed this work needed to be carried out promptly due to health and safety concerns.

(B. Comer joined the meeting during discussion)

S20/81. FINANCE –

To receive income / expenditure to 30th November 2020.

Income / expenditure figures to 30th November were received.

To approve bills paid / to be paid since last meeting

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

To approve Stimpsons Piece budget for 2021

It was agreed to approve the budget for Stimpsons Piece for 2021/22

(M. Steel joined the meeting)

To approve application for Local Restrictions Support Grant for Stimpsons Piece (£1334)

It was unanimously agreed to apply for the Local Restrictions Support Grant for Stimpsons Piece.

S20/82. To receive correspondence / late correspondence and refer to future agenda items

As both the Nursery and Football Club had confirmed cases of Covid, it was agreed that Stimpsons Piece main hall and toilets would be closed until 4th January (The Nursery confirmed they were closed until 5th January). The cleaning contractor had been asked to carry out an enhanced clean (specification to be requested) and return in January to clean on a weekly basis. The Fire alarm system and fire extinguishers had been checked prior to closure.

S20/83. To confirm the date of the next meeting

Date of the next meeting was confirmed as 13th January 2021 at 7.30pm

S20/84. To close the meeting

There being no further business, the meeting was closed at 7.26pm.