

# The minutes of the meeting of the Stimpson's Piece Charity Trustees held via zoom on Wednesday 13<sup>th</sup> January 2021 starting at 7.00pm

**Present:** P. Mitchell (Chair), J. Harding, M. Lester, A. Hazelwood, and B. Douglas

Jo Boxall (Clerk) and 2 members of the public.

## **S21/01. To receive apologies for absence.**

Apologies for absence were received from M. Steel, S. Fisher and R. Comer. V. Harfield-Simpson had tendered her resignation.

## **S21/02. To receive Trustees declarations of interest in agenda items**

None received

## **S21/03. To adjourn the meeting for public participation with prior notice**

No comments received.

## **S21/04. To receive and adopt the minutes from the meeting held on 9<sup>th</sup> December 2020**

It was agreed to approve the minutes from the meeting held on 9<sup>th</sup> December 2020.

## **S21/05. To receive information on matters arising from the minutes not listed elsewhere on the Agenda**

It was confirmed that two quotes had been received for replacement CCTV. The gutters have been cleaned (photographs received) and repairs to the guttering are scheduled for April. The play equipment has been ordered and the deposit paid. Stimpson's Piece remains closed to hirers with the exception of the Nursery who were expected to return on the 19<sup>th</sup> January. The building survey report highlighted an unstable flood lighting pole and this has now been secured.

## **S21/06. To receive update from pavilion working group**

It was acknowledged that there are lots of action points which cannot be actioned until current restrictions are lifted. The survey of the pavilion indicated a building replacement value of £1.3million and therefore is currently underinsured. It was agreed to increase the insurance cover at a cost of an additional £849/ annum. It was agreed to make further enquiries into the control of the Ground Source Heat Pump with a view to better controlling the heating.

A. Hazelwood joined the meeting at 7.39

M. Lester confirmed that there were currently no Insulation grants for commercial premises and agreed to contact Broadland for further advice. Temporary repairs had been carried out to the Nursery fence.

## **S21/07. To approve obtaining quotes for replacement door/s on outside shed**

It was agreed to obtain quotes for replacement doors / security shutters to the brick storage shed. To be actioned by P. Mitchell.

## **S21/08. To approve joining Broadland's Community Lottery**

J. Harding circulated information about Broadland Community Lottery for consideration. As the Finance Office confirmed there was no reason not to proceed, it was agreed to enrol the charity in the scheme. A. Hazelwood and P. Mitchell volunteered to be responsible for marketing and publicity.

## **S21/09. FINANCE –**

### **To receive income / expenditure to 31<sup>st</sup> December 2020.**

Income / expenditure figures to 31<sup>st</sup> December were received.

### **To approve bills paid / to be paid since last meeting**

It was unanimously agreed to approve all bills paid / to be paid since the last meeting.

## **S21/10. To receive correspondence / late correspondence and refer to future agenda items**

All correspondence received was circulated. Future agenda items to include working group update

## **S21/11. To confirm the date of the next meeting**

Date of the next meeting was confirmed as 10<sup>th</sup> February 2021 at 7.30pm

## **S21/12. To close the meeting**

There being no further business, the meeting was closed at 7.51pm.